



Yearly Status Report - 2016-2017

Part A

Data of the Institution

| | | |
|---|--|---------------------------------|
| 1. Name of the Institution | | SCD GOVERNMENT COLLEGE LUDHIANA |
| Name of the head of the Institution | | DR DHARAM SINGH SANDHU |
| Designation | | Principal |
| Does the Institution function from own campus | | Yes |
| Phone no/Alternate Phone no. | | 01612448899 |
| Mobile no. | | 9478020043 |
| Registered Email | | scdgovtcollege@gmail.com |
| Alternate Email | | sclddhhelp@gmail.com |
| Address | | College Road Ludhiana |
| City/Town | | Ludhiana |
| State/UT | | Punjab |
| Pincode | | 141001 |
| 2. Institutional Status | | |

| | |
|--|----------------------------|
| Affiliated / Constituent | Affiliated |
| Type of Institution | Co-education |
| Location | Urban |
| Financial Status | state |
| Name of the IQAC co-ordinator/Director | Dr Ashwani Bhalla |
| Phone no/Alternate Phone no. | 01612448899 |
| Mobile no. | 9478020043 |
| Registered Email | ashwanibhalla@gmail.com |
| Alternate Email | vijay_sehgal1986@yahoo.com |

3. Website Address

| | |
|--|---|
| Web-link of the AQAR: (Previous Academic Year) | http://www.scdgovtcollege.ac.in/ |
| 4. Whether Academic Calendar prepared during the year | Yes |
| if yes,whether it is uploaded in the institutional website: Weblink : | http://www.scdgovtcollege.ac.in/ |

5. Accrediation Details

| Cycle | Grade | CGPA | Year of Accrediation | Validity | |
|-------|-------|------|----------------------|-------------|-------------|
| | | | | Period From | Period To |
| 2 | A | 3.20 | 2016 | 19-Feb-2016 | 18-Feb-2021 |

| | |
|---|-------------|
| 6. Date of Establishment of IQAC | 01-Jan-1990 |
|---|-------------|

7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture | | |
|---|------------------|---------------------------------------|
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |
| Regular meetings of IQAC | 09-Jun-2016 1 | 10 |
| Regular meetings of IQAC | 10-Aug-2016 1 | 9 |

| | | |
|---------------------------|------------------|----|
| Regular meetings of IQAC | 04-Oct-2016 1 | 10 |
| Regular meetings of IQAC | 02-Dec-2016 1 | 5 |
| Regular meetings of IQAC | 28-Dec-2016 1 | 6 |
| View File | | |

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|--------------------------------|--------------|----------------------------|-----------------------------|----------|
| HEIS | SELF FINANCE | SELF FINANCE | 2016 1 | 6505494 |
| PTA | SELF FINANCE | PARENT TEACHER ASSOCIATION | 2016 1 | 16624618 |
| View File | | | | |

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC Achievements: 1. 20 smart rooms and one virtual classroom have been constructed 2. Washrooms for students at cost of 4,05,395 have been constructed. 3. Workshop on Modern Methods and Innovation teaching has been held. 4. Infrastructure, books for M.Sc Physics have been obtained. 5. International conference on Skills in Management and Applied Sciences has been conducted on 2425 April 2017. 6. AMC of WIFI and Cameras has been done.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achievements/Outcomes |
|--|---|
| <p>IQAC Plan: 1 . Shed for administrative (HEIS) planned for shade approx. 20,000 Rs. 2. Miscellaneous expenses for online admission. 3. Placement Broachers for M.Sc (IT) ,BCA at the cost of Rs. 500 to be included in the fees. 4. Salary for HEIS non teaching staff to be revised at DC Rates. 5. 50,000 Rs. planned for AMC of WIFI and cameras. 6. For students who have applied for refund of fees on the last date of admission, it has been decided that the fee should be refunded after deducting 1000 processing fee. 7. International conference planned on Information Technology, Management and commerce at an expense of approx 2lac. 8. Software for new syllabus to be purchased and faculty staff room to be re furnished. 9. Infrastructure and books to be bought for M.Sc Physics. 10. Faculty to be appointed on contract basis against teaching and non teaching post under HEIS. 11. Workshop on Modern Methods and Innovation Teaching to be conducted under HEIS. 12. On the direction of DPI Colleges Memo no: 7/932016 College Education (4) dated 13/12/2016/2143 vide date 13/12/2016 Tender no. DPIC/201617/4, fixed agency M/S Colorz Infotech India ,Yumna Nagar20 Smart classrooms(1 virtual classroom) at the approx. cost of 44 lac planned . 13. Bathrooms for students to be constructed at the cost of 4,05,394 through PWD. 14. B.Sc Agriculture HEIS to be started from 201819.</p> | <p>IQAC Achievements: 1. 20 smart rooms and one virtual classroom have been constructed 2. Washrooms for students at cost of 4,05,395 have been constructed. 3. Workshop on Modern Methods and Innovation teaching has been held. 4. Infrastructure, books for M.Sc Physics have been obtained. 5. International conference on Skills in Management and Applied Sciences has been conducted on 2425 April 2017. 6. AMC of WIFI and Cameras has been done.</p> |
| <p>View File</p> | |

| | |
|---|------------|
| <p>14. Whether AQAR was placed before statutory body ?</p> | <p>No</p> |
| <p>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</p> | <p>No</p> |
| <p>16. Whether institutional data submitted to AISHE:</p> | <p>Yes</p> |

| | |
|---|-------------|
| Year of Submission | 2017 |
| Date of Submission | 05-Apr-2017 |
| 17. Does the Institution have Management Information System ? | No |

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is affiliated to Panjab University, Chandigarh and follows the prescribed curriculum. For effective implementation of the curriculum the college formulates a structured pattern of action plans as per the academic calendar provided by the affiliating university in every session. A meeting of College Council Members/ Heads of Departments was held under the Chairmanship of the Principal of the college Dr. Dharm Singh Sandhu on 1st July, 2018 to discuss the allocation of subjects to the teachers as per their choice and specialization as decided by the Departmental Academic Committees. After the approval of the allocation, it was decided that the curriculum be divided into various segments / units according to the number of working days available and each segment / unit be further divided date-wise tentatively. Courses of all streams are split into two terms in the semester system i.e. (July-Dec & Jan-May). Monthly departmental academic committee meetings are held to ensure the timely delivery of syllabus contents to the students in the classes within the decided deadline. Every teacher pastes the segment / unit-wise syllabus in the Attendance Register. Teachers are encouraged to impart curriculum through innovative teaching methods using oral and ICT such as Power point presentations and assignments, discussions, workshops, seminars, industrial visits apart from regular traditional methods. The college library has a good collection of books, journals and magazines. Being a member of UGC-approved N-LIST Programme under INFLIBNET, the faculty can access a wide range of e-journals and e-books. The institution provides teachers with the necessary resources, such as helping them to procure the latest references on the subject, both in print and e-book form. The teachers are also given sufficient freedom to use their capacity for initiative and innovation in the way they teach. Massive and continual renovation of the college infrastructure has ensured the timely and proper implementation of the curriculum. To meet with the requirements of the newly started M.Sc I Chemistry course, the lab was revamped / upgraded and necessary resources procured. Class tests, projects, students' presentations etc. are used as part of the teaching-learning process for tracking the progress made by the students during the semester. Performance in these activities is used then to fix the Internal Assessment of students and records submitted to the concerned authority. Regarding documentation, details of internal Assessment are pasted by every teacher in the Attendance register and they made sure that every student is aware about the internal assessment system. Students are encouraged to give feedback of their respective teachers which is analyzed by the teachers themselves so as to ensure the effective implementation of the curriculum. Every Month a departmental Academic Committee Meeting is held to review the delivery of the syllabus and discuss the problems faced by the students regarding the availability of contents etc. Every member of the department is given free hand to suggest the changes in the syllabi so that recommendations can be sent to the different Boards of Studies for

appropriate changes in the syllabi.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|------------------------------------|-----------------|-----------------------|----------|--|-------------------|
| No Data Entered/Not Applicable !!! | | | | | |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|------------------------------------|--------------------------|-----------------------|
| No Data Entered/Not Applicable !!! | | |
| No file uploaded. | | |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|------------------------------------|--------------------------|---|
| No Data Entered/Not Applicable !!! | | |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | 5 | 1 |

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---|----------------------|-----------------------------|
| Finishing School offers courses like personality development, Communication Skills, Sales | 01/01/2016 | 170 |
| View File | | |

1.3.2 – Field Projects / Internships undertaken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|---------------------------|--------------------------|---|
| MCom | COMMERCE | 40 |
| MCom | BI | 40 |
| MSc | IT | 30 |
| BBA | MANAGEMENT | 40 |
| View File | | |

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| | |
|-----------|-----|
| Students | Yes |
| Teachers | Yes |
| Employers | Yes |
| | |

| | |
|---------|-----|
| Alumni | Yes |
| Parents | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words) Representation of college/faculty members on the Board of Studies: Members of Academic Council: • UG PG Board of Studies Members: 07 • Board of Studies Management Members: 01 • Members of Admission Guidelines Committee: • Members Punjab University sports selection Committee: 01 • Life members of National Society: • Members Research Degree Committee: 01 • Members of Faculty of Business Mgmt Comm: 01 Added Members of Faculty of Arts: • Added Members of Faculty of Science: Many members of our college faculty serve as Members of Board of Studies (BOS) and Research Degree Committee not only in affiliating university, but also in other universities. Every year during the session, the college follows an efficient feed back system to improve the curriculum delivery and achieve an effective teaching - learning environment within the courses as per the students' needs.

1. For obtaining student feedback regarding curriculum delivery suggestions and views were elicited for the same in the classrooms and during tutorial meetings, At the end of each semester, students are given feed back Pro formas to understand their view point which was analysed in the departmental academic committee meetings. The Pro formas are available for inspection with the respective heads of the departments. Regular Class Tests and Mid Semester Tests are held and the teachers convey their results to the students, their answer scripts are shown to them, their strengths and weakness discussed with them so that they could improve their attempt in the semester examination. 2. It was also also ensured that every student is given due opportunity to participate in the feed back process. Thereafter, the results are discussed in the respective departments under the chairmanship of the HOD and duly reviewed. 3. The progress report of the college is presented / discussed with the Higher Education authorities during the meetings called by the latter from time to time. The parents are also given due opportunity by participating in the Parents Teachers Meetings and give their feed back. Alumni Meet is organised in every session. Suggestions are invited from the parents and the members of alumni to make curriculum development more effective. The mechanism of feed back is listed as follows: A Common Suggestion Box placed in the Administrative Block helps to have a clear understanding of the students' and parents' problems to improve the quality and efficiency of the courses. The suggestions and recommendations of the college faculty members are conveyed to the the university authorities by the faculty who serve as members of Board of Studies. The college principal, by being ex-officio member of Academic Council of the affiliating university, also voices their opinion. The college organizes Parent Teacher Association and Alumni Meet once a year to gauge the stakeholders opinion. Suggestions are invited from the parents and the members of alumni to make curriculum development more effective.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| BA | ARTS | 800 | 3481 | 890 |
| BBA | MANAGEMENT | 40 | 864 | 50 |

| | | | | |
|---------------------------|-----------|-----|------|-----|
| BCom | COMMERCE | 160 | 1852 | 151 |
| BCA | COMPUTERS | 40 | 601 | 40 |
| MA | ARTS | 400 | 904 | 379 |
| MCom | COMMERCE | 80 | 590 | 93 |
| MSc | SCIENCES | 90 | 421 | 94 |
| View File | | | | |

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2016 | 1131 | 566 | 18 | 6 | 53 |

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 53 | 53 | 12 | 15 | 15 | 12 |

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

- A one-day Orientation programme for students is conducted every year on their first working day. students are made to acclimatize with the new situation by exposing them to the various functioning of the college, use of Library, sports facilities, NCC, NSS, and also to enable them to cope with the programme of their choice.
- Remedial classes are conducted for the slow learners and under achievers in all the departments with the help of the UGC fund under Merged Scheme.
- The institution also conducts doubt clearing classes, product development programmes and application-oriented programmes for all groups of students to increase their skills and competence. Some surprise tests and monthly tests are also conducted by the department faculty members to test their knowledge received during classes get updated throughout the semester.
- Also, some Enrichment courses like personality development programmes, seminars, workshops, training programmes, technical festivals, conferences, and symposia are conducted to improve the student's mindset, creativity and motivate them to do some novel innovations and creative.
- Guest lectures are arranged by the Career Guidance and Placement Cell to create awareness. Special coaching classes are conducted every year to prepare the students for competitive exams – IAS/IPS/IRS/PCS/CA/CS/CEET/AIPMT/CPT etc.
- Students are also guided for their vertical progression –ICAR/TIFR/CSIR/Entrance Exam for PG courses.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|--|-----------------------------|-----------------------|
| 1697 | 77 | 22:1 |

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| | | | | |

| | | | | |
|-----|----|-----|---|---|
| 137 | 29 | 108 | 0 | 0 |
|-----|----|-----|---|---|

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---|---|-------------|--|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|---------------------------|----------------|----------------|--|---|
| BA | 00 | 06/2017 | 31/05/2017 | 20/08/2017 |
| BBA | 00 | 06/2017 | 31/05/2017 | 20/08/2017 |
| BCA | 00 | 06/2017 | 31/05/2017 | 20/08/2017 |
| BCom | 00 | 06/2017 | 31/05/2017 | 20/08/2017 |
| BSc | 00 | 06/2017 | 31/05/2017 | 20/08/2017 |
| MA | 00 | 04/2017 | 31/05/2017 | 20/08/2017 |
| MSc | 00 | 04/2017 | 31/05/2017 | 20/08/2017 |
| MCom | 00 | 04/2017 | 31/05/2017 | 20/08/2017 |
| View File | | | | |

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college is co-educational Government institution affiliated with Panjab University, Chandigarh. Our College informs students about the university notices and circulars related to the examinations from time to time through student notice board, departmental notice boards, college website and also verbally by the faculty members of the department. All departments conduct internal assessment of students according to University guidelines. Students are well informed about these internal examinations well in advance by the department. Internal assessment dates are also provided by the college in the proposed academic calendar prepared at the beginning of each academic session, which is uploaded in the college website. • As per the guidelines of Panjab University, Chandigarh the College framed a committee comprising Registrar for Examination, Deputy Registrar and Assistant Registrar for smooth conducting the Examinations and making policy decisions in regard to organizing examinations and improving the systems of examinations. The college adopted Centralized Continuous Internal Evaluation (CIE) System to assess student's development in both the semester. • The standard continuous internal evaluation process that has been in place at our College for several years has been continued in the academic year 2018-2019 as well. All the departments conducted class tests during academic session 2018-2019. Some of the departments adopted student centric teaching learning methods and included mock teaching as part of their CIE process. • The College has faculty wise internal exam committees who made aware of the CIE and evaluation process. The Examination Branch of the College informs the students about examination pattern, schedule and regulations and

Academic Calendar with CIA Exam dates. Schedule is displayed in the College and Departmental Notice Board. Result Analysis is done by the class tutors after CIA Test. The Principal conducts department wise Review Meetings to give necessary feedback for the improvement of students' performance. Whenever necessary, the tutor shall recommend the visit of the parents to the college for a discussion about the Student's performance. Remedial Classes are conducted for the slow learners and absentees if any. Assessments of group discussions, seminars, assignments and periodically held written tests help to know the performance of the students and to take remedial measure if needed. Supplementary or Re Examinations are conducted for the absent students as per university guidelines.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Panjab University, Chandigarh prepares its own Academic calendar which is followed in totality by our college. The same calendar is published in the prospectus every year. Thereafter the college prepare its academic calendar and displays it on website. Our academic calendar provides important information about admission guidelines, teaching dates, examination dates, extra cocurricular activities, list of holidays and semester examinations. Before the commencement of every semester, the respective departments prepare a detailed study plan, assignments for the individual teachers and the number of classes allotted to each course. • On the basis of this routine, a committee of the teachers prepares a detailed prospectus and timetable for the entire year. Finally, this is distributed to the departmental teachers and the students and also made available on college Website. The effectiveness of the process is maintained through effective monitoring by the Principal/Vice Principal. The college has a vibrant culture of instilling inquisitiveness and scientific temper among the students through a number of activities. An orientation cum Induction programme for 1st year students of U.G. and P.G. has been conducted for all students before the commencement of regular classes. • The college was chosen as one of the examination centres for conducting Semester Exams in four Blocks for all U.G. and P.G. courses available in the College. The University also sets up an Evaluation Centre in the College premises where teachers from different colleges assigned by University undergo the Evaluation work.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.scdgovtcollege.ac.in/Default.aspx>

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|----------------|----------------|--------------------------|---|---|-----------------|
| 00 | MSc | IT | 14 | 14 | 100 |
| 00 | MCom | BI | 36 | 36 | 100 |
| 00 | MCom | COMMERCE | 46 | 46 | 100 |
| 00 | MA | ARTS | 377 | 371 | 98.40 |
| 00 | MSc | SCIENCE | 61 | 61 | 100 |
| 00 | BCA | COMPUTERS | 34 | 27 | 79.41 |
| 00 | BBA | MANAGEMENT | 41 | 41 | 100 |

| | | | | | |
|-------------------|------|----------|-----|-----|-------|
| 00 | BCom | COMMERCE | 139 | 137 | 98.56 |
| 00 | BSc | SCIENCE | 319 | 315 | 98.75 |
| 00 | BA | ARTS | 369 | 351 | 95.12 |
| No file uploaded. | | | | | |

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.scdgovtcollege.ac.in/Default.aspx>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|------------------------------------|----------|----------------------------|------------------------|---------------------------------|
| No Data Entered/Not Applicable !!! | | | | |
| No file uploaded. | | | | |

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---------------------------|-------------------|------------|
| IC-SMAS-2017 | IT, MANAGEMENT | 24/04/2017 |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|------------------------------------|-----------------|-----------------|---------------|----------|
| No Data Entered/Not Applicable !!! | | | | |
| View File | | | | |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|------------------------------------|------|--------------|----------------------|--------------------|----------------------|
| No Data Entered/Not Applicable !!! | | | | | |
| No file uploaded. | | | | | |

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| 0 | 0 | 0 |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| NA | 0 |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|------|------------|-----------------------|--------------------------------|
|------|------------|-----------------------|--------------------------------|

| | | | |
|---------------------------|---------|----|---|
| National | HINDI | 4 | 0 |
| International | ENGLISH | 10 | 0 |
| View File | | | |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|---------------------------|-----------------------|
| ENGLISH | 10 |
| PUNJABI | 3 |
| COMMERCE | 1 |
| IT MANAGEMENT | 14 |
| HINDI | 11 |
| View File | |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|---------------------------|----------------|------------------|---------------------|----------------|---|---|
| LIST ATTACHED | LIST ATTACHED | LIST ATTACHED | 2016 | 0 | LIST ATTACHED | 0 |
| LIST ATTACHED | LIST ATTACHED | LIST ATTACHED | 2017 | 0 | LIST ATTACHED | 0 |
| View File | | | | | | |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|---|----------------|------------------|---------------------|---------|---|---|
| No Data Entered/Not Applicable !!! | | | | | | |
| No file uploaded. | | | | | | |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | 16 | 3 | 0 | 0 |
| Presented papers | 16 | 2 | 0 | 0 |
| Resource persons | 1 | 1 | 0 | 0 |
| View File | | | | |

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such | Number of students participated in such |
|-------------------------|--|---|---|
|-------------------------|--|---|---|

| | | | |
|---------------------------|---------------------------|------------|------------|
| | | activities | activities |
| NSS AND RRC ACTIVITIES | SCD GOVT COLLEGE LUDHIANA | 9 | 250 |
| View File | | | |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|---|-------------------|-----------------|------------------------------|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activities | Number of students participated in such activities |
|---------------------------|---|----------------------|--|--|
| NSS AND RRC | SCD GOVT COLLEGE LUDHIANA | NSS AND RRC | 9 | 250 |
| View File | | | | |

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|---|-------------|-----------------------------|----------|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|---------------------------|----------------------------------|---|---------------|-------------|-------------|
| M.SC IT | information technology | PUBLIC AND PRIVATE SECTORS | 01/01/2017 | 30/04/2017 | 14 |
| M.COM BI | COMMERCE AND BUSINESS INNOVATION | PUBLIC AND PRIVATE SECTORS | 01/06/2017 | 31/07/2017 | 31 |
| M.COM | COMMERCE | PUBLIC AND PRIVATE SECTORS | 01/06/2017 | 31/07/2017 | 50 |
| View File | | | | | |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers |
|--------------|--------------------|--------------------|-----------------------------|
|--------------|--------------------|--------------------|-----------------------------|

participated under MoUs

No Data Entered/Not Applicable !!!

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 5438559 | 5438559 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|-----------------------------------|-------------------------|
| Campus Area | Existing |
| Class rooms | Existing |
| Laboratories | Existing |
| Seminar Halls | Existing |
| Classrooms with LCD facilities | Existing |
| Seminar halls with ICT facilities | Existing |
| Video Centre | Existing |

[View File](#)

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or patially) | Version | Year of automation |
|---------------------------|--|---------|--------------------|
| SOUL | Fully | 2.0.0 | 2010 |

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|----------------------|----------|---------|-------------|-------|----------|----------|
| | | | | | | |
| Text Books | 61075 | 1000000 | 105 | 47235 | 61180 | 10047235 |
| Reference Books | 12396 | 2500000 | 0 | 0 | 12396 | 2500000 |
| e-Books | 83020 | 0 | 1000000 | 5725 | 1083020 | 5725 |
| Journals | 4 | 4520 | 0 | 0 | 4 | 4520 |
| e-Journals | 3000 | 0 | 0 | 0 | 3000 | 0 |
| Library Automation | 0 | 0 | 10547235 | 0 | 10547235 | 0 |

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---------------------|--------------------|---------------------------------------|-----------------------------|
|---------------------|--------------------|---------------------------------------|-----------------------------|

No Data Entered/Not Applicable !!!

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------------------|--------|
| Existing | 103 | 6 | 6 | 1 | 1 | 2 | 4 | 24 | 0 |
| Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 103 | 6 | 6 | 1 | 1 | 2 | 4 | 24 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

24 MBPS/ GBPS

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| NA | NA |

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 53060 | 53060 | 5438559 | 543859 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

1. Construction, maintenance and repairing of academic buildings, library, classrooms, laboratory, sports complex, etc and other physical infrastructure of S.C. D. Govt. college is done by PWD Department, Government of Punjab. Principal of S.C.D. Govt. college intimates the construction, maintenance and repairing related requirements as per requirements to the respective PWD, Govt. of Punjab. 2. The college receives grant from the Higher Education Department (HEIS), Govt. of Punjab under Plan Head and non-Plan Head Schemes. Plan Head Schemes mentions the assigned budget which includes procurement of different items such as Sports equipments, Books and Journal and other contingencies. For the year 2016-2017 the total amount receives from the state government under HEIS Scheme was 4823989 RS, for both Plan and non- plan head. Many services are carried out from the PTA (Parent Teacher Association) Fund Like amplifier, New gate Construction, New Wall construction, solar lights, Furniture purchase for boys hostel, water filters etc. and maintenance for security services . For the 2016-2017 total budget allocated under the PTA fund was 614570 RS. , travelling allowances and seminars presentations and Lectures by eminent Persons, this PTA fund is used. 3. While Purchasing equipment from any fund, it is always ensure that the installation charges and maintenance charges are provided by the company which delivers the equipment. Such clause is inserted in the work order of the equipment. 4. Committees are formed by the Principal and the college council for the purchase of equipments at least three members are insured in each committee. They undertake the project and follow the guidelines given by

the government department and DPI office While doing any task. 5. Transparency is insured in every project at details are shown in college official website. Student council and members of the PTA association are duly consulted while doing any major and minor college related welfare project.

<http://www.scdgovtcollege.ac.in/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|---|--------------------|------------------|
| Financial Support from institution | Post Matric Scholarship Scheme for SC and OBC FRESH AND RENEWAL | 740 | 8864912 |
| Financial Support from Other Sources | | | |
| a) National | 0 | 0 | 0 |
| b) International | 0 | 0 | 0 |

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved |
|---|------------------------|-----------------------------|---|
| Soft skill development, Tally, Personality development, Retail and marketing handskills | 01/08/2016 | 170 | Soft skill development, Tally, Personality development, Retail and marketing handskills |

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|------|---|--|--|--|---------------------------|
| 2016 | Soft skill development, Tally, Personality development, Retail and marketing handskills | 0 | 170 | 0 | 0 |

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| | | |
|---------------------------|--------------------------------|---|
| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
| 0 | 0 | 0 |

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|---|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| No Data Entered/Not Applicable !!! | | | | | |
| No file uploaded. | | | | | |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|---------------------------|--|--------------------------|---------------------------|----------------------------|-------------------------------|
| 2016 | 42 | BA | ARTS | SCD GOVT COLLEGE LDH | MA |
| 2016 | 20 | BCOM | COMMERCE | SCD GOVT COLLEGE LDH | MCOM |
| View File | | | | | |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|---------------------------|---|
| NET | 9 |
| View File | |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|---------------------------|-------------------------|------------------------|
| CULTURAL | NATIONAL | 35 |
| SPORTS | NATIONAL/ INTERNATIONAL | 40 |
| View File | | |

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ International | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|---------------------------|-------------------------|-------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| 2017 | GOLD | National | 2 | 23 | LIST ATTACHED | LIST ATTACHED |
| 2017 | SILVER | National | 8 | 1 | LIST ATTACHED | LIST ATTACHED |
| 2017 | BRONZE | National | 7 | 1 | LIST ATTACHED | LIST ATTACHED |
| View File | | | | | | |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students' council has been active from the last ten years under the leadership of Dr. Mukesh Arora, Dean Students Welfare and Associate Dean Prof Inderjit Kaur. It is not an elected body. All the students who are the toppers from different classes automatically become the members of the council. Representatives are taken from various activities like NSS, NCC, sports, hostel prefects, youth activities, cultural committee etc. The main purpose of the council is to help the college administration to maintain discipline during all the functions held throughout the year. From the last five years it has taken an initiative to organize book bank help desk. Books are collected by the council members from various departments as well from senior students. These books are distributed to the poor and needy students free of cost and when they pass the class they return the books issued to them and get other books. So this process continues. All students take active part in this move. NCC representatives escort the chief guest whenever there is an important function. Every year Lohri function is organized by the council members. This function gives a chance to the students to show their hidden talents. These council members get their ID cards issued from the principal of college. Every year all council members are honored with a merit certificate and a memento on the convocation

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes, S.C.D Govt. College Alumni Association, S.C.D. Govt. College, Ludhiana is registered under the society registration Act (XXI of 1860) and as amended by the Punjab amendment Act 1957. Registrtrion no is 20150019663/439.

5.4.2 – No. of enrolled Alumni:

441

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

24-10-2016 Paid Tribute to Sahir Ludhanavi on his death anniversary. 08-03-2017 Annual Alumni Meet and Sahir Ludhanavi's birth anniversary.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The government college Ludhiana practices decentralization and participative management by having functioning committees, associative and societies for betterment and quality improvement of the college. The principal and faculty council provides guidance and planning for improvement of the college. The Parent Teacher Association (PTA) raises funds from parents of students and teachers of the college to be spent on Payment of guest Faculty salaries and development of the college. The Higher Education Institute Society(HEIS) provides education of BBA ,BCA , M.Sc(IT) to the students and funds raised from student fees are utilized for providing salaries to its teachers and for purchase of books and infrastructure of the college. The PTA and HEIS are decentralized by having their own bursars and other staff with Chair Person as

Principal.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|--|--|
| Admission of Students | Student admission to different UG and PG courses is strictly according to the given instructions of Punjab university , Chandigarh. On-line filling of the admission forms are done to ensure transparent admission of the students purely on the basis of merit. candidates seeking admissions has full on-line access about the courses offered and eligibility criteria as prescribed by Punjab university. |
| Industry Interaction / Collaboration | The college has invited experts from banks, corporate and industries to deliver extension Lectures to the students. The finishing school of the college provide regular training on interview skills, resume writings to the final year students ,carrier fairs are organized for students where they get guidance from different industries. |
| Human Resource Management | Services of guest faculty under PTA , contract faculty under HEIS is provided to the students of various academic courses. The college organizes seminars, conferences workshops to increase the skills of the teachers. Students are facilitated for their cultural , scientific, literature and sports achievements during yearly prize distribution and sports functions |
| Library, ICT and Physical Infrastructure / Instrumentation | The college library is updated with latest text books, magazines and recent Research Journals. The library has access to n-List data for its teachers. The ICT facilities are available in the institute for good academic performance , Smart classrooms with Projectors and smart boards are provided for quick and easy understanding of the course work by students. |
| Research and Development | The teachers of the college are encouraged to attend the workshops, conferences, and to present their research papers. The college has center of excellence in research in department of Hindi to do M.Phil and P.hd courses. |

| | |
|-----------------------------------|--|
| <p>Examination and Evaluation</p> | <p>The institute follows the semester system course work and examination system prescribed by the Punjab University, Chandigarh. The college conducts the Mid Semester Test(MST) and seminars and projects are given to the students by the teachers for the assessment of the students. The students are made aware about their weaknesses and they are given special extra classes for their academic improvement.</p> |
| <p>Teaching and Learning</p> | <p>Frequent meetings of the teachers of the college are held for improvement of teaching and learning processes for the college. Smart-boards and projectors are used for quick and better understanding of study course by the students. Extension lectures and seminars are being held by the different departments of the institute for the better academic understanding of the students</p> |
| <p>Curriculum Development</p> | <p>The college being affiliated to Punjab University, Chandigarh follows the academic curriculum prescribed by the university. The institute plays a significant role by having its teachers as members Board of studies, senators and syndicate members of the university. The teachers also attend the faculty development Programs and syllabus improvements meetings held by the University . Many teachers are authors of various text and reference books of the university.</p> |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area | Details |
|---------------------------------|--|
| <p>Planning and Development</p> | <p>The college faculty, PTA, HEIS and Alumni members are engaged in planning and development process of the institute. The academic, scientific, cultural and sports programs are uploaded on websites and communicated to students, teachers and other concerned members of the institute.</p> |
| <p>Administration</p> | <p>The administrative department of the college has both hand written records and comprised records of its financial and academic data. The notices and circulars are communicated and received electronically using fax machines and emails to Panjab University, Chandigarh and Punjab Government.</p> |

| | |
|-------------------------------|---|
| Finance and Accounts | Salaries of regular teachers and other staff is transferred from Govt. Treasures to their bank accounts. For guest Faculty and HEIS staff the salary payments are done from their respective funds. The PTA and HEIS funds are also used from purchase of required infrastructure to the other functions of the college. The financial statements contain revenues and expenditures are audited by govt. auditors and CA's. |
| Student Admission and Support | The admission of the students for UG and PG courses is done on On-Line basis. Merit list of candidates for admission to the courses is prepared and admissions are strictly done by the criteria of P.U.Chandigarh. The fees are submitted by students through e-challan. Institute support the students for extra -curricular activities of sports, competitive and cultural activities. |
| Examination | By following the norms of P.U. Chandigarh, college conducts the Mid-Semester Test, give assignments to the students. The semester system examination scheduled is prevailed as administered by Punjab University Chandigarh and examination date sheet is displayed on university portal. Teachers perform their duties as invigilators, superintendents as paper setters and do evaluation work as assigned by the university. |

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|---|-----------------|--|--|-------------------|
| No Data Entered/Not Applicable !!! | | | | |
| No file uploaded. | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|------|--|---|-----------|---------|---|---|
| | | | | | | |

No Data Entered/Not Applicable !!!

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|---|---------------------------------|-----------|---------|----------|
| No Data Entered/Not Applicable !!! | | | | |
| No file uploaded. | | | | |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|------------------------------------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent | Full Time |
| No Data Entered/Not Applicable !!! | | | |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|------------------------------------|--------------|----------|
| No Data Entered/Not Applicable !!! | | |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The audit is done once in a year for revenues from university funds, govt. fund and fee of the students and expenditures in forms of staff salaries, university functions, power consumptions, sports activities etc by govt. auditors. College Bursar takes care of above income and expenditure. The audits for HEIS and PTA revenues and expenditure are done by chartered accountants engaged by the college.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|---------------|
| PTA AND HEIS | 13130112 | LIST ATTACHED |
| View File | | |

6.4.3 – Total corpus fund generated

13130112

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|-------------------------------------|----------|-----------------------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | yes , By DPI College, Punjab | Yes | yes, by The Principal |
| Administrative | Yes | yes, Punjab Govt. Auditors and CA's | Yes | yes by The Bursars |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent Teacher Association(PTA) held frequent meetings to access the expenditure for the purchase of infrastructure and functions to be held in the college. Main expenditure occurred during the year is (a) for payment of salaries to guest faculty and other staff of the college.(b) Installation of solar lights in the college campus.(c) for the purchase of infrastructure for the development of the college. (d) Payments for expenditure occurring during academic, cultural and sports functions held in the college.

6.5.3 – Development programmes for support staff (at least three)

nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• Installation of solar lights in the college campus. • Implementation of Rain water harvesting scheme in college. • Smart classrooms and internet facility in campus. Internal quality assurance details a) Submission of data for AISHE portal -YES b) Participation in NIRF -No c) ISO certification -NO d) NBA or any other quality audit -no

6.5.5 – Internal Quality Assurance System Details

| | |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b)Participation in NIRF | No |
| c)ISO certification | No |
| d)NBA or any other quality audit | No |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|-------------------|------------------------------------|-------------------------|---------------|-------------|------------------------|
| 2017 | list attached | 01/04/2016 | 01/04/2016 | 31/03/2017 | 10 |
| No file uploaded. | | | | | |

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|--|-------------|------------|------------------------|------|
| | | | Female | Male |
| Lecture on Gynecology and yoga | 02/01/2017 | 02/01/2017 | 90 | 73 |
| Lecture on Keeping Mind and Body Healthy | 01/01/2017 | 01/01/2017 | 90 | 73 |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Lecture on Keeping Mind and Body Healthy students regarding environment issues and to instill a sense of responsibility towards environment. • Cleanliness and beautification drive is a regular feature of the college. • We ensure to

conserve energy by reducing unnecessary energy consumption. • Adopted BEST OUT OF WASTE policy. • We have rain water recharging unit, We also have a Vermi compost unit.

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|--|--------|-------------------------|
| Physical facilities | Yes | 20 |
| Provision for lift | No | 0 |
| Ramp/Rails | No | 0 |
| Braille Software/facilities | No | 0 |
| Rest Rooms | Yes | 20 |
| Scribes for examination | Yes | 20 |
| Special skill development for differently abled students | No | 0 |
| Any other similar facility | No | 0 |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|------|--|--|------------|----------|-----------------------|---------------------|--|
| 2016 | 0 | 1 | 20/09/2016 | 1 | Visit to OLD AGE Home | Sensitized Students | 43 |
| 2016 | 0 | 1 | 27/10/2016 | 1 | Visit to Bal Bhawan | Sensitized Students | 50 |

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|---|---------------------|--------------------------|
| No Data Entered/Not Applicable !!! | | |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|--------------------|---------------|-------------|------------------------|
| Oath on Sadbhawana | 27/08/2016 | 27/08/2016 | 80 |
| Swatch Bharat Camp | 12/08/2016 | 12/08/2016 | 140 |
| Green Diwali Rally | 26/10/2016 | 26/10/2016 | 130 |

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• Implementation of recycling programs within campus which encompasses responsible waste disposals • Safe removal of e-wastes • Efforts to ensure safe

and non toxic environment. • "Best out of waste" competitions were held by the NSS Units of college. • Promoted paperless usage by using digital and cloud computing Solutions. • Tree Plantation Drive • Campus Cleanliness Campaign

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

• Seminars and Conferences are conducted regularly by the college. • "Grievance and Redressal cell" is an integral part of us. • College has "Research Cell" in the department of Hindi, wherein students are provided facility to pursue their Doctorates. • We have a glorious history of securing top positions in University examinations as well as in the fields of culture and sports. • We provide PG Courses in diverse fields and enjoy the status of mini university. • Ours is the only college to provide "Degree in Business Innovations" in Punjab. • College is running "Finishing School" in its vicinity. Through it, students are trained to crack various competitive exams. They are also being trained in diverse fields of their future utility like Communication Skills, Personality Development, Tally, Retail and Marketing. • Development of infrastructure is a priority with us. so we have undertaken many projects to enhanced the infrastructure of the college, which includes renovation of college gates, classrooms, and office. • "Students Counseling Cell" is also actively working.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.scdgovtcollege.ac.in/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words We take pride in the Evening shift of our college wherein working students are given opportunities to pursue their degree courses in Arts Stream.

Provide the weblink of the institution

<http://www.scdgovtcollege.ac.in/>

8. Future Plans of Actions for Next Academic Year

Future plans S.C.D. Govt. College always strives to provide its students a cutting edge in education. To invite eminent scholars from diverse fields to deliver lectures to ours students. We now plan to deliver lectures from the eminent personalities .to promote research among students and faculty .Upgradation of Departmental libraries. To adopt new Eco Friendly Practices to conduct Quiz sessions in different subjects. To develop Infrastructure.