



# PROSPECTUS

(ਪ੍ਰਸਪੈਕਟਸ)

## 2021-22



ਸਤੀਸ਼ ਚੰਦਰ ਧਵਨ ਸਰਕਾਰੀ ਕਾਲਜ, ਲੁਧਿਆਣਾ

**SATISH CHANDER DHAWAN GOVERNMENT COLLEGE, LUDHIANA**

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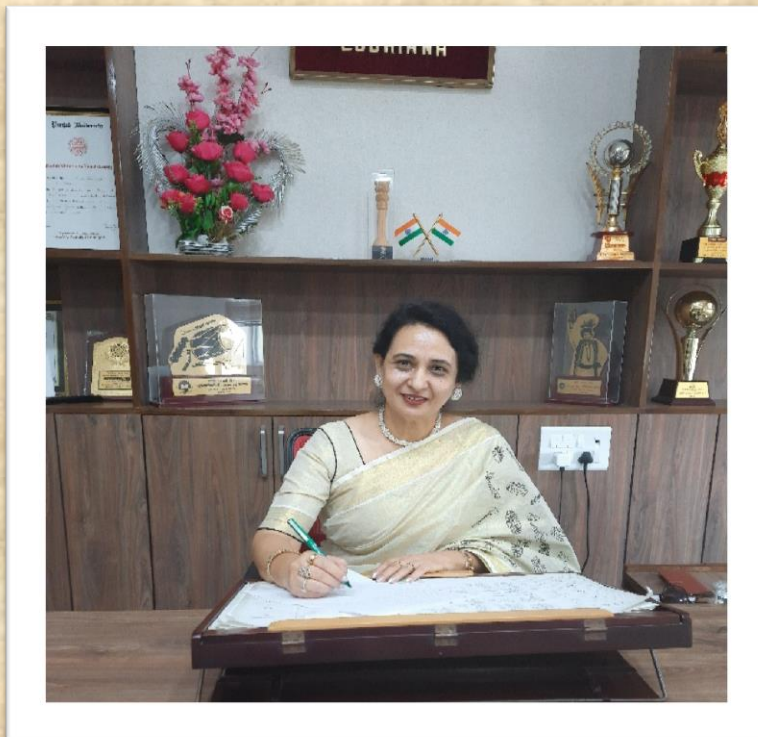
# PROSPECTUS 2021-22

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## *From the Principal's Desk...*

Dear Students,

The onset of a new academic term is always accompanied with many hopes and expectations. You are at a crucial juncture where the path that you choose will define and determine your future. Academic excellence and a holistic development of personality are the hallmarks of this premier institution. The hallowed portals of this exalted edifice of learning have provided the brightest of minds to the world in every field over a span of one hundred years. Understandably, the bar is raised a notch higher every time and both the teachers and the students have to prove their worth constantly, to measure up to their predecessors and in the process set examples worth emulating for the coming generations.

Like every sector, Education, too, is undergoing a paradigm shift in these times of pandemic with emphasis on becoming technologically sound. We have adapted our teaching methodology to suit the requirements of the times. All the departments regularly organize webinars, workshops and interactive sessions in which eminent personalities share their priceless knowledge and perspectives with the students. It is our endeavor to provide quality education to our students and to ensure that they remain life-long learners by nurturing independent and critical thinking that will enable them to process information and convert it into knowledge. We are committed to helping them develop the required skills; the right attitude and the confidence that will prepare them to face the challenges of the future and emerge victorious. The college offers a wide range of courses; choose wisely, as per your inclination and aptitude and approach every task that you undertake with sincerity and dedication so that the Grace of God is upon you always.

Hearty welcome!

**Dr. Gurpreet Kaur (PES-I)**  
**Principal**

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## COLLEGE PROFILE

This institution of Ludhiana initially known as “Imperial College” was established in 1920. It has made immense contribution to the academic sphere of the region. Later the name was changed to Government College, Ludhiana. Under the aegis of the principal A.C.C. Hervey, who served in this college with great dedication for 15 years (1927-1942), it developed into a premier institution and ever since it has grown from strength to strength. In 1976 in recognition of the service rendered to the nation by its alumnus SatishChanderDhawan, a renowned Space Scientist, the college was rechristened as SATISH CHANDER DHAWAN GOVERNMENT COLLEGE (SCD GOVT. COLLEGE) by the Government of Punjab. Under the stewardship of very able principals, the college has been serving thousands of students for ten eventful decades and is now heading for a century. This institution has provided the brightest minds to the world of science, humanities, commerce and IT sector.

Set in the midst of this buzzing city of Ludhiana the college has become a byword for academic and extracurricular achievements. The college grounds with their sprawling lawns, lush trees and flowers provide a calm and tranquil environment. Service to the community is the hallmark of the students of this college. NCC (Army & Air Wing), NSS, Sports Wing, and other extension activities have encouraged students to reach out and make a difference. Those who are full time working have a platform to attain education at SCD Government Evening College that started in 1966.

The sportsmen of this college have made their mark on the global map. The illustrious Alumni, the pride and strength of the college, have adorned some of the highest offices in the country. The college main hall is dedicated to Sahir Ludhianvi, the legendary Urdu poet who was an alumnus of the college. Apart from Satish Chander Dhawan and Sahir Ludhianvi, Personalities like Sh. N.N. Vohra (Governor J&K), Gen. T.N. Riana, Major General Himmat Singh Gill, S.M.S. Gill (Ex. MP & Ex. Chief Election Commission), Sh. Keki N. Daruwala (Famous poet and short story writer in English Language), Col. Avtar Singh Cheema (Arjuna Awardee & Padma Shri Awardee), Sh. Harkrishan Lall (Distinguished Punjabi Painter), S. Joginder Singh IPS (Former Director, CBI, India), S.K.P.S. Gill IPS (Former DGP Punjab and Padma Shri Awardee), Sh. Mohan Sehgal (Director, Producer in Indian Film Industry) S. Jagpal Singh Sandhu (IAS), Brig. SanjivDutt (SM), S. Rupinder Singh (IPS), Entrepreneurs like Sh. Rakesh Bharti Mittal, S. Onkar Singh Pahwa and Sh. Manoj Singla, Sh. Yashpal Sharma (Famous Cricketer) and Arjun Awardee Sportsman like S. Sajjan Singh Cheema, S. Manmohan Singh and S. Sukhpal Singh have contributed richly to the growth of the country. Eleven post-graduation departments impart education to the students. A superbly equipped and expertly maintained library with computerized data caters to the academic needs of the young scholars. Smart classrooms, seminar hall, computer labs, gymnasium, stadium, auditorium, canteen, cafeteria, open air-theater and qualified administrative staff provide infrastructural support to the institution. Separate hostel facilities are available for both boys and girls.



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The glorious tradition of the college has been maintained by holding National and International seminars, Youth festivals, educational tours, interactive sessions, quiz contests etc. The counselling cell provides guidance for placement and career opportunities. The college magazine **SATLUJ** is a showcase of talent in writing and other prize-winning achievements of the students.

Our greatest strength is the outstanding faculty of the college. The teachers research and publish extensively, present papers at conferences organized worldwide, win accolades and yet consider themselves as teachers first.

We are dedicated to maintaining, steering and moving in this joyful, eventful and productive academic quest in the challenging times to come.

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## VISION

Transforming society and lives through Education and Knowledge.

## MISSION

SCD Government College Ludhiana cultivates in its students a passion for learning and a respect for others, while embracing diversity and the pursuit of excellence. We create a community in which individuals develop competence, confidence and character. Our active learning environment, in and out of the classroom, develops creative and critical thinkers, unafraid to express their ideas, prepared to seek meaningful lifetime success and to live by our motto, *Dare to be True*.

## OBJECTIVES

1. To inculcate values of courage, conviction and faith in the students so that they leave lasting footprints in the sands of time.
2. To raise stakeholders' awareness of global issues, providing new learning opportunities.
3. To enhance, enrich and empower the communication and computation skills amongst both rural and urban student communities.
4. To maintain academic standards through creative and innovative techniques.

## MOTTO

### **DARE TO BE TRUE**

To reach the pinnacle of humanity by developing noble qualities.

# PROSPECTUS2021-22

## Faculty & Establishment

Principal: **Dr. Gurpreet Kaur Sandhu** PES-1 (M.Com., M.Phil; Ph.D)

### DEPARTMENTS ANDTEACHERS:

#### BOTANY:

1. Mrs. Neelam Bala\*, MSc, M.Phil
2. Mrs. Shashi Bala\*, MSc, M.Phil.
- 3-5. Vacant

#### CHEMISTRY:

1. Mrs. Harpreet Bajwa, MSc, M.Phil. Associate Professor
2. Dr. Sanju Gupta, MSc, Ph.D. Associate Professor
3. Dr. Poonam Mahajan, MSc, Ph.D. Associate Professor
4. Dr. Monika Arora\*, MSc, M.Phil., Ph.D.
5. Mrs. Shilpa Sharma\*\*, M.Sc.
6. Ms. Mega Gaba\*\*, M.Sc.
7. Ms. Shweta Verma\*\*, M.Sc.
8. Ms. Neeraj Kaur\*\*,M.Sc.
9. Mr. Gurmeet Singh\*\*, M.Sc., M.Phil.
- 10-11 Vacant

#### COMMERCE:

1. Mrs. Suman Lata, M.Com., Associate Professor
2. Dr. Ashwani Bhalla, M.Com., Ph.D.Professor
3. Mr. Husan lal Basra, M.Com.Assistant Professor
4. Dr. Harblas Heera, M.Com., M.Phil., Ph.D. Associate Professor
5. Mr. Arun Kumar\*, M.Com., M.Phil.
6. Mrs. Geetika Talwar\*\*, M.Com., M.Phil.
7. Mrs. Parminder Kaur\*\*, M.Com.
8. Miss. Navneet Kaur\*\*, M.Com.
9. Mrs. Aarsi Sandhu\*\*, M.Com.
10. Mrs. Geetika Arora\*\*, M.Com., M.Phil.
11. Mrs. Nidhi Sharma\*\*, M.Com.
- 12-13 Vacant

#### COMPUTER SCIENCE

1. Mrs. Hina Rani\*\*,M.Tech. (CSE)
2. Vacant

#### ECONOMICS

1. Dr. Sajla Kalra, M.A, Ph.D., Assistant Professor
2. Mrs. Geetanjli, M.A., M.Phil., Assistant Professor
3. Mrs. Iradeep\*, MSc (Agri. Eco)
4. Mr. Jatinder Kumar\*, M.A.
5. Mrs. Dupinder Kaur\*\*, MBE.,M.Phil.
6. Mr. Lakhwinder Singh\*\*,M.A., M.Phil
7. Mrs. Harmandeep Kaur\*\*M.A.
- 8-9 Vacant



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## ENGLISH:

1. Dr. Tanvir Likhari, M.A. Ph.D., Associate Professor
2. Mrs. Kajla, M.A., M.Phil. Associate Professor
3. Mrs. Amita Rawley Thaman, M.A., M.Phil., Associate Professor
4. Dr. Sumeet Brar, M.A., M.Phil., Ph.D., Associate Professor
5. Dr. Neelam Bhardwaj, M.A, MPhil., Ph.D., Associate Professor
6. Mrs. Nishi Arora, M.A, P.G.D.T.E. (Hyderabad), Assistant Professor
7. Mrs. Harmeet Kaur Jhaji, M.A., Assistant Professor
8. Mrs. Anamika\*, M.A., M.Phil.
9. Mrs. Pooja Kapoor\*, M.A., M.Phil.
10. Mrs. Sarika Prashar\*, M.A., M.Phil.
11. Mrs. Sonia Sharma\*\*, M.A., M.Phil.
12. Mr. Vivek Sharma\*\*, M.A.
13. Dr. Bindu Sandhir\*\*, M.A., M.Phil., Ph.D.
14. Mr. Chanchal\*\*, M.A.
15. 15-16 Vacant

## GEOGRAPHY:

1. Miss. Rajinder Kaur\*\*, M.A.
2. Mr. Bhola Nath\*\*, M.A.
3. 3-9 Vacant

## HINDI:

1. Dr. Monika Jain\*, M.A, Ph.D.
2. Mrs. Sunanda\*, M.A., M.Phil.
3. Dr. Saurabh Kumar\*\*, M.A., Ph.D.
4. Dr. Sondeep\*\*, M.A., Ph.D.
5. Mr. Inderjit Paswan\*\*, M.A.
6. Vacant

## HISTORY:

1. Mr. Parmjit Singh\* M.A.
2. Mr. Narpinder Singh Nagra\*\*, M.A., M.Phil.
3. Miss. Leena Suri\*\*, M.A., M.Phil.
4. Mrs. Sharda Devi\*\*, M.A., M.Phil.
5. Mrs. Seema Arora\*\*, M.A., M.Phil.
6. Mr. Vishal Sharma\*\*, M.A., M.Phil.

## INDUSTRIAL MICROBIOLOGY:

1. Beant Kaur\*\*, M.Sc.

## MATHEMATICS:

1. Dr. Satya Rani, M.Sc., Ph.D., Associate Professor
2. Dr. Gursharnjit Singh, M.Sc., Ph.D., Professor
3. Dr. Kamal Kishore, M.Sc. Ph.D., Associate Professor
4. Mr. Mohinder Kumar\*, M.Sc.
5. Mrs. Vanita\*\*, MSc
6. Mr. Piyush Goel\*\*, MSc
7. Mrs. Darshpreet Kaur\*\*, M.Sc.
8. Mrs. Monika\*\*, MSc
9. Mr. Mukesh Kumar\*\*, M.Sc



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## MUSIC:

1. Mrs. Sandeep Kaur\*\*, M.A.

## PHYSICAL EDUCATION:

1. Mr. Kulwant Singh, M.P.Ed., Assistant Professor
2. Mrs. AmarpreetKaur\*\*, M.P.Ed.
- 3-5 vacant

## PHYSICS:

1. Mr. Deepak Chopra, MSc, M.Phil. Associate Professor
2. Dr. Bhagwanti, MSc, Ph.D. Associate Professor
3. Dr. NitinSood\*, MSc, PhD.
4. Mrs. Jaspreet Kaur\*\*, MSc.
5. Mrs. Kanika\*\*,MSc,
6. Mr. Dinesh\*\*, MSc, M.Phil.
7. Mr. Rahul Verma\*\*, MSc,
8. Dr. Baljinder Singh\*\*, MSc, Ph.D.
9. Dr. Lovika\*\*, MSc, Ph.D.
10. Vacant

## POLITICAL SCIENCE:

1. Mrs. Amanpreet Kaur\*\*, M.A., M.Phil.
2. Mr. Manav\*\*, M.A.
3. Mrs. Seema\*\*, M.A.
4. Ms. Vandhna\*\*, M.A., M.Phil.
5. Mr. Parvinder Kumar\*\*, M.A.

## PSYCHOLOGY:

1. Mrs. Monika\*, M.A,

## PUBLIC ADMINISTRATION:

1. Mrs. Rajinder Kaur\*\*, M.A., M.Phil.

## PUNJABI:

1. Mr. Paramjit\* M.A,
2. Mr. Harvinder Singh Joshi\* M.A.
3. Mr. Mandeep Singh\*\*, M.A, M.Phil.
4. Mrs. Baljit Kaur\*\*, M.A, M.Phil.
5. Mr. Chamkaur Singh\*\*, M.A, M.Phil.
6. Mr. Amandeep Singh\*\*,M.A., M.Phil.
7. Dr. Harjinder Kaur\*\*,M.A., M.Phil. Ph.D.
8. Mr. Jaswinder Singh\*\*, M.A.
9. Ms. Mitali Talwar\*\*, M.A.

10-13 vacant

## SANSKRIT:

1. Dr. Mukesh Kumar\*\*,M.A.,M.Phil., Ph.D.
- 2.

## SOCIOLOGY:

1. Mrs. Rajni\*\*, M.A., M.Phil.

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## **ZOOLOGY:**

1. Mr. Sukhnain Singh\*\*, MSc
2. Mrs. Deepia Kalsi\*\*, MSc
3. Miss. Gurpreet Kaur\*\*, MSc
4. Vacant

(\*Part-time, \*\*Guest Faculty)

## **LIBRARY STAFF:**

### **Librarian:**

1. Mr. Bharpur Singh, M.Lib. & Information Science
- 2-4 Vacant

### **Library Restorer:**

1-2 Vacant



# PROSPECTUS 2021-22

## Higher Education Institute Society

Chairperson	:	Dr. Gurpreet Kaur (Principal)
Member Secretary	:	Dr. Ashwani Bhalla
Incharge	:	Dr. G.S. Sandhu

### Teaching Staff

#### BBA

1. Mrs. Topsy Chitkara MBA,M.com.
2. Pooja Kumari MBA, M.com.
3. Dr. Sheenu Sharma MBA, Ph.D. (Management)

#### BCA

1. Mr. Varun Jain MCA, M.Phil.
2. Mr. Vijay SehgalMCA
3. Mrs. Neha Bhatia MCA
4. Mrs. Anu Singla M.Sc.(IT)

### Chemistry

1. Dr. Sanjeev Kumar Ph.D
2. Mr. Sunny Rattan M.sc.
3. Mr. Gurjant Singh M.sc.

### Physics

1. Mrs. Simriti Khullar M.sc.
2. Dr. Narinder Budhiraja Ph.D
3. Mrs. Alka Garg M.Sc
4. Vacant

### Non-Teaching Staff

1. Mr. Narinder Pal Sharma (AdministrativeOfficer)
2. Rano Bala (Clerk)
3. Vikram Gogna (Technical Assistant)
4. Vishal Chopra (Lab Attendant)
5. Puneet Sharma (Library Attendant)

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## ADMINISTRATIVE DUTIES:

1. Dean General Administration	Dr. Satya Rani
2. Dean Examinations cum Registrar	Mrs. Suman Lata
3. Dean College Publications	Dr. Tanvir Likhari
4. Dean Prospectus & Website Outreach	Mrs. Kajla
5. Dean Financial Matters	Mr. Deepak Chopra
6. Dean Student Welfare & Youth Activities	Dr. Gursharanjit Singh
7. Dean Academic Affairs	Dr. Ashwani Bhalla
8. Dean Cultural Affairs	Dr. Kamal Kishore
9. Senior Tutor	Dr. Satya Rani
10. Bursar	Mr. Deepak Chopra
11. Bursar PTA	Mr. Husan Lal Basra
12. Incharge Evening College	Dr. Kamal Kishore
13. Incharge Time Table	
• Arts	Dr. Sajla
• Science	Mr. Deepak Chopra
• Commerce	Mrs. Suman Lata
• Business Innovations	Dr. Ashwani Bhalla
14. Hostel Warden Girls	Mrs. Suman Lata
15. Convener Hostel Committee Boys	Mr. Kulwant Singh
16. Chief Editor College Magazine	Dr. Tanvir Likhari
17. Editor College Newsletter	Mrs. Amita Rawley Thaman
18. Convener Anti- Ragging cell	Dr. Satya Rani
19. Convener Women Development Cell	Dr. Neelam Bhardwaj
20. Incharge Finishing School	Mrs. Kajla
21. Student Aid Fund	Mrs. Harpreet Bajwa
22. Convener Scholarship Committee (SC/BC & others)	Mr. Husan Lal Basra
23. Incharge Career Counselling & Guidance	Dr. Bhagwanti
24. Coordinator UGC, RUSA, NAAC, IQAC	Dr. Ashwani Bhalla
25. Coordinator Business Innovation	Dr. Ashwani Bhalla
26. Incharge Environment Education	Mrs. Harpreet Kaur Bajwa
27. Incharge Red-Cross	Dr. Poonam Mahajan
28. Incharge NCC Army Wing	Dr. Nitin Sood



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29. Incharge NCC Air Wing
30. Incharge NSS Girls
31. Incharge NSS Boys
32. Incharge College Property
33. Incharge College Campus
34. Incharge College Discipline
35. Incharge Railway/Bus Pass
36. Incharge Red Ribbon club
37. Incharge Buddy Program
38. Incharge Cycle/Scooter Stand
39. Incharge Press & Media
40. Stage Secretary
41. Secretary Staff Club
42. House Examination Committee

Mrs. Anamika  
Ms. Geetanjali  
Mr. Arun Kumar  
Mr. Kulwant Singh  
Dr. Kamal Kishore  
Dr. Satya Rani  
Dr. Sanju Gupta  
Ms. Geetanjali  
Ms. Poonam Mahajan  
Dr. Bhagwanti  
Mrs. Harmeet Jhaji  
Dr. Ashwani Bhalla  
Mrs. Kajla  
Mrs. Suman Lata  
Dr. Sumeet Brar  
Mrs. Nishi Arora  
Dr. Nitin Sood

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## Establishment Branch:

1. Mr. Bharat Bhushan Sharma : Superintendent
2. Mrs.Sushma Rani : StenoTypist
3. Mr.NirajDutt : Junior Assistant(Establishment)
4. Mr.RohitSharm : Junior Assistant (Examinationbranch)
5. Ms.BabneetKaur : UniversityClerk
6. Mrs.KiranjitKaur : DiaryDispatcher and Fine Clerk

## Accounts Branch:

1. Mr.Jaswinder Singh : Junior Assistant(Fee)
2. Mrs.KanchanBala : Junior Assistant(Funds)
3. Mr.RishuAggarwal : Junior Assistant (Cashier/GPF/GIS Clerk)
4. Mr. Khushwinder Singh : Scholarship/RTI Clerk
5. Mr.AshishMahajan : BillClerk

## Evening College:

1. Mr. Amandeep Singh, University Clerk
2. Mr. Harinder Singh, Funds and RUSA Clerk

## Laboratory Staff:

### Senior Lecture Assistant:

1. Mr. Charanjeet Singh
2. Mr. GurtejSingh
3. Mr. SatnamSingh
4. Mr. AshishMahajan (Working in AccountOffice)
5. Vacant

### Junior Lecture Assistant:

1-13 Vacant

### Senior Lab Attendant:

1. Mr. SanjeevKapur
2. Mr. Madan MohanSharma
3. Mr. NareshKumar
4. Mr. Deepak Singh Rawat (Working in ExaminationBranch)
5. Vacant

## Gas Man:

1-2 Vacant

## Lab Attendant:

1. Mr. HukamChand
2. Mr. PiareLal
3. Mr. ManishKumar
4. Mr. SukhdevSingh
5. Krishan Kumar
6. Madan Lal
7. Jit Pal
8. Shadi Ram
9. Sukhpal
10. Gurdeep Singh
- 11-12 Vacant



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## IMPORTANT GUIDELINES FOR STUDENTS

1. Loitering in the college corridors and elsewhere in the campus during free periods is strictly prohibited.
2. Trespassing the hockey ground is prohibited.
3. No student is allowed to paste any kind of notice on or around the college notice-board.
4. Parents are advised to keep in touch with the teachers so as to monitor the progress of their wards from time to time. They will not be informed through post. The list of absentees and the names struck off from the college will be displayed on the college notice-board.
5. Maintenance of discipline in the college is the responsibility of each and every student. Strict action will be taken against students who create indiscipline in the college.
6. Mobile phones must be kept switched off during classes. In case the phone rings in the class, or the student plays music in the college campus, the mobile phone will be impounded, and along with penalty, strict disciplinary action will be taken against the student.
7. Students should not bring any outsider in the college campus.
8. Students who disregard or violate the mentioned instructions above will be heavily fined. Their re-admission may be not permitted.
9. As per S.L.P(C) no. 25295/2004 of the Hon'ble Supreme Court ragging shall not be permitted. Ragging is a criminal offence punishable by law.
10. Sexual Harassment Cell of the college is empowered to look into gender sensitive issues / complaints and take appropriate action.
- 11. Every student, seeking admission in Evening College, shall submit his Employment Certificate at the time of admission. This form shall be available with the convenor of the Evening College admission committee and at the college website also.**
12. Students must carry their identity cards at all times within college campus, as they can be asked to present it anytime.
13. It is for the benefit of the students that they read/visit the notice-board/website daily because all important information will be displayed on the college notice-board/ website of the college. Failing to read the notice-board on daily basis may deprive the students of important / urgent information and to sole responsibility rests with the students themselves.
14. Using foul language and wearing indecent attire in the college is strictly prohibited.
15. During Annual Convocation, the degrees will be presented to only those graduate and postgraduate students who attain more than 60 percent marks in Panjab University examination.

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## ATTENDANCE/ LEAVE/ RE- ADMISSION RULES

### ATTENDANCE

For a student to qualify for the University Exams he /she must have at least 75% attendance. As per Panjab University letter no: 2807-2917/MISC-3 dating 16-4-2002, students of Physical Education require 80% attendance in the practical classes.

**NOTE:** It is seen that parents complain that they have not been informed about lecture shortages or results of the house exams. Concerning this it must be noticed that such information shall be posted on only notice board/website of the college. The parents shall not be informed by post. It is responsibility of the parents/guardians to acquire information about house examination/attendance of their wards. Students who do not complete attendance criteria shall be detained.

### LEAVE RULES

In case of urgent work and sickness, leave must be sanctioned on the prescribed leave form and sanctioned by the tutor of the students. The signatures of the parents/guardians are essential on the leave form. In ordinary sickness leave for 5 days can be sanctioned by the tutor. For sick leave of more than 5 days, the sick leave letter must be accompanied by medical certificate from the qualified doctor. Such leave will be sanctioned by senior tutor. The students who are absent without any leave shall be fined. Leave for urgent work or sickness shall not be counted into attendance.

### LONG ABSENCE FROM THE COLLEGE

If a student is absent without leave continuously for 7 days from classes or 3 tutorial group classes then his or her name shall be struck off. Such students may be re-admitted within 5 days of the name being struck off by paying the admission fee again by permission of the principal only. But the students shall be given no attendance for the period their names remained struck off. If the name of a student is struck off for the second time after being re- admitted then he/she will not be admitted again. To be re-admitted for the second time the student must be accompanied by his/her parents.



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## EXTENSION ACTIVITIES

Apart from the studies various Para-academic activities are organized in college for overall development of students, creativity classes, social service, blood donation camps, the educational and recreational tours are organized for students.

- **NCC (Army Wing):** In the months of July students are admitted to the army wing. Forms can be obtained from the NCC office. Exams are conducted for 'B' and 'C' certificates. Apart from parades and training camps, hiking-trekking, leadership camps, national integration camps, cycle/scooter rallies, blood donation camps, exchange tour programs are also arranged. Qualified students are selected.
- **N.C.C (Air Wing):** The NCC air wing is active in the college. The students are admitted in the month of July. Apart from parades, many activities and camps are organized. Training is provided for aero-modeling, Para- sailing, gliding, flying and power flying etc.
- **N.S.S:** Guided by the motto 'Not Me but You' the volunteers uphold the tradition of selfless service. Apart from one day camps and seven day camp, NSS units organize many other philanthropic activities for the inspiration of the students to serve the nation and society. 'A', 'B', 'C' Certificates are given to eligible NSS Volunteers on completion of 120 hours, 240 hours and 360 hours respectively, of NSS work under regular activities.
- **Youth Services Club:** The members of the youth club are selected in the month of August. They take part in many camps organized by the university. These camps inculcate the leadership qualities amongst students.
- **Red Ribbon Club:** This club strives to sensitize students about AIDS and equip them with knowledge to protect them and spread this awareness among others.
- **Photography Club:** The college has a very active photography and Fine Arts club functioning in the college. The students with aesthetic aptitude join these clubs to chisel their talent.



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- **St. John Ambulance Brigade:** St. John Ambulance Brigade is active in the college and the students are encouraged to become members of this brigade.
- **Extension Lectures:** In addition to classes, Eminent Scholars are invited for the extension lectures and seminars to enrich the knowledge of the students.
- **Student Council:** Student council, an active organization, plays a pivotal role in the college administration to watch the interests of the students, develop student-teacher relationships and develop the leadership qualities. It insures the smooth functioning of the college and complete maintenance of discipline and favorable academic atmosphere in the college.
- **Finishing School:** Finishing School focuses on teaching social graces, etiquette and protocol to students as a preparation for venturing into society. From communication skills to personality development to building relationships, followed by practical learning and do-it-yourself activities, the finishing school nurtures self-confidence in students for the challenges of life.
- **Women Development Cell** is established in our college during academic year 2020-2021 as per guidelines of UGC to prevent and deter the commission of any act of harassment to protect women's rights to gender equality and provide a favorable environment for work/study within the campus. It is a platform for female learners to make them aware of their potential. The cell is also responsible to undertake the awareness programs on gender sensitization, women rights and women empowerment in college campus.

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## FACILITIES

### **SATLUJ(ANNUAL MAGAZINE):**

The college magazine SATLUJ is a medium for self-expression. Punjabi, Hindi, English, Sanskrit, planning forum, commerce, general science and college panorama are its sections. The student editors and sub-editors are selected through tests conducted by section heads. The best articles in different sections are awarded prizes.

**YOUTHQUAKE (BIANNUAL NEWSLETTER):**The college newsletter YOUTHQUAKE captures the glimpses of events and activities during the session. It also highlights the achievements of the students.

**CAREER GUIDANCE CELL:** The Career Guidance Cell guides students concerning job opportunities and professional courses. They provide updated information in different fields and conduct seminars for the same.

**COLLEGE LIBRARY:**There is large number of books in the college library. Important books and magazines of general and specific interest are available for students. 1, 07,222 books and 53 magazines are available in the library. There is availability of about 3, 00,000 e-books and e-journals for the students and teachers. Free of cost internet facility is available for the students and the teachers in the college library. Separate library facilities are provided for morning and evening college students. Books can be issued for 14 days after which a fine of 50 paise per day/per book is charged. Students are not allowed to tear or spoil/mark the pages of these books. If students do so, he or she shall be fined in addition to the cost of the book.

### **SPORTS FACILITIES AND GYMNASIUM:**

The college has excellent training facilities and play-grounds for handball, basketball, kho-kho, cycling, taekwondo etc. Our students regularly participate in inter-college, inter- university / state and national level championships. Gymnasium facilities are also available for students.

### **COLLEGE CANTEEN/CAFETERIA:**

The college has a furnished canteen which offers a variety of eatables at a reasonable price. It is spacious and airy with separate sitting arrangements for the staff and students. Canteen facility is available for the evening college students also.

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## **COLLEGE HOSTELS:**

The college has well equipped hostels for boys and girls. Airy rooms, modern amenities and healthy food provision make the stay in hostel a pleasurable experience.

## **CLUBS AND SOCIETIES:**

The various departments organize various activities under the concerned departmental societies and clubs, to provide avenues to the students to bring out their hidden talents and broaden their horizon. Naming few of them:

1. Business Innovation
2. Club Punjabi Sahit Sabha
3. English Literary Society
4. Hindi Sahit Sabha
5. Geography Association
6. Economics Association
7. Physics Society

## **PARENT TEACHER ASSOCIATION:**

As per instructions of the Government of Punjab, Parent Teacher Association is established in the college. Parents and teachers are members of this association. The representatives are elected every new session. Through this association the PTA Fund is utilized for the welfare of the students.

## **TUTORIAL GROUPS:**

To nurture the teacher student camaraderie and foster positive environment in the college, the tutorial groups are organized in the college. The attendance of the student in tutorial lectures is must.

## **PARKING FACILITIES:**

There is arrangement for the parking of student's cycle/scooter/motor cycle/moped. There is arrangement for parking of vehicles for boys and girls. There is no provision of car parking for the students. The parking remains operative half an hour before and after the college hours. The vehicles will be checked from time to time.



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At the time of admission, the student will be issued a numbered token that must be attached to the vehicles. The token number should be written on the mudguard in white color.

## **MEDICAL AID ROOM:**

The college has proper medical aid facilities to provide first aid to the students in the case of need.

## **Wi-Fi FACILITIES:**

Free Wi-Fi facility is available for faculty and the students in the college campus to keep them updated in this digital world.

## **GIRLS COMMON ROOM:**

The girl students have been provided with the facility of a separate common room.

## **OPEN AIR THEATRE:**

Apart from the auditorium the college has an open-air theatre to give a platform to the students to showcase their talent.

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## ROLL OF HONOUR, COLLEGE COLOUR AND MERIT CERTIFICATES

### ACADEMICS:

#### A. Roll of Honour:

The students who secure any of the first five positions in the final year of the University Examination (UG/PG) are awarded the Roll of Honour.

#### B. College Colour:

- The students who secure any of the sixth to tenth positions in the final year of the University Examination (UG/PG).

OR

- Any student who gets first position in P.G. first year (M.A./M.Sc. -I) or in any class of undergraduate level of the University Exam.

#### C. Merit Certificates:

The students who stand First/ Second /Third in the college in the final year of all classes are awarded Merit Certificates.

*Note: Since the course of M.Com. (Business Innovation) (run under UGC Scheme) is in this college only. Therefore, the Roll of Honour and College Colour will be given to the students attaining first three positions only.*

### SPORTS:

#### (A) Roll of Honour: (for any one or more category given below)

- 1) Team Members of the Winner team at the Senior National Championship competition (first or second place only), individual first second and third position at the senior national level, and the player who stands first, second and third in the Federation Cup are awarded the Roll of Honour. In the case of cricket, the player should have played in a match organized by B.C.C.I like Ranji Trophy/Dalip Trophy/Devdhar Trophy/Vijay trophy/Irani Trophy, or he should have been a member of the winner team, second or runner up in the Rohinton Baria Trophy Match. The player must have attended practices throughout year in the ground and exhibit good conduct.
- 2) Team Member of the winner team at the Junior National Championship Level and the player who stands first at the Junior State Level in individual competition.

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- 3) Members of the team which stands first or second at the All-India North Zone Intervarsity Championship and players who stand first or second in the individual competitions.
- 4) Members of the Combined University Team.
- 5) Captain of the State (Senior) or University winner team.
- 6) Captain of the State (Junior) Team which stands first or second or third.
- 7) A player who sets a record at the University or State Championship level.
- 8) Best athlete of the university.

**The Winners of State/Senior nationals etc. will be awarded Roll Of Honour only if the player is the member of university team as well.**

## **College Color: (for any or more category given below)**

- (1) A player who represents the college at the inter-university.
- (2) A player who achieves first or second place at state/university (Senior Championship) in individual events or a player who wins first place in State Junior Championship.
- (3) In the Panjab University State Championship: In case of team events, 75% members of the winning team and 50% members of the team placed second and 25% of the members of the team placed third will receive College Colour.
- (4) The best athlete of the college (boy/girl) who has participated in the University Athletics Championship.
- (5) Winner at the State Level (boy/girl) who has participated in the University Athletics Competition.
- (6) A player who gets third place in inter-college competition in case of individual sports/ events.

**If a student achieves recognition in some other game as well, he/she may be awarded the college color for the second time. It is important that the player must have practiced regularly in the grounds throughout the year and exhibit good conduct.**

## **NOTE:**

College Colour or Roll of Honour (Sports) can be given to a student for achievements in any year. When applying for any award the application must be accompanied by photocopies of certificates of participation and positions secured.



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## **CULTURAL ACTIVITIES:**

### **(A) Roll of Honour:** (for any one or more categories given below)

1. The students, who are awarded first position in academic, cultural or social competition organized by internationally accredited / acclaimed organization / society or represented Indian team.
2. The student(s), individually / as a team member / the whole team, accredited first / Second / Third in inter university / national cultural competition.
3. The students, individually / as a team member / the whole team, awarded first place in PU Youth Festival at the Inter-Zonal Level. If such students do not participate in PU Inter-university competition, they will not be eligible.
4. Student who gets 20 points based on the criteria mentioned in part – (D) Participation in youth festival of any level is necessary.
5. N.S.S volunteer or Youth Services/Welfare volunteer who has been declared best Volunteer in a National Camp.
6. N.C.C cadets or N.S.S volunteer who participate in Republic Day Parade, New Delhi.
7. N.C.C cadets who participated in National Level Camps and also have received the gold medal.

### **(B) College Colour:**

1. The students individually/as a team member/the whole team adjudged first in P.U. Youth Zonal Festival. If such students do not participate in P U Inter-Zonal competition, they will not be eligible.
2. The student, who scores 15 points or above in Inter-College or any other competitions other than youth festival, qualifies for college color only. For the students of Evening College, the points required are 10. Criteria mentioned in part D.
3. The student who wins a silver medal in NCC.
4. To those NCC and NSS, Youth Club and St. John Ambulance Brigade members who are declared prize winning cadets at Inter-State Level or Directorate Level.

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## (C) Merit Certificates:

1. The students who stand Second / Third in Zonal YouthFestivals.
2. Students who got 'C' Certificate inN.C.C.
3. In cultural activities, National Service Scheme, Youth Services, Adult Education, N.C.C., College Magazine, hostel etc. merit certificates will be awarded on the recommendation of the Teacher Incharge.

## (D) Criteria:

Points are adjudged in the following manners:

1 <sup>st</sup> InInter-Collegecompetition-----	3	marks/points
2 <sup>nd</sup> InInter-Collegecompetition-----	2	marks/points
3 <sup>rd</sup> InInter-Collegecompetition-----	1	marks/points
1 <sup>st</sup> in Zonal youthfestival-----	5	points
2 <sup>nd</sup> in Zonal youthfestival-----	4	points
3 <sup>rd</sup> in Zonal youthfestival-----	3	points
Writing a book-----	5	points
Publication of article in local/State newspaper/magazine-----	2	points
Editor College Magazine-----	1	point
1 <sup>st</sup> prize in Inter-zonal sports competition-----	3	points
2 <sup>nd</sup> prize in Inter-Zonal sports competition-----	2	points

# PROSPECTUS 2021-22

## AWARDS AND HONOURS

### (A) SPECIAL AWARDS:

#### STUDENT OF THE YEAR AWARD (UNDERGRADUATE AND POSTGRADUATE)

For the student of the year award the following criteria will be followed

1. 60% weightage will be given to the academic achievements and 40% to the co-curricular activities.
2. Any student can apply for the student of the year award.
3. The scores will be counted on the basis of all three years in the case of undergraduate class and two years in case of post graduate classes.
4. The applicant must have minimum 75% attendance.
5. The applicant should have appeared in and passed all house exams/Mid Semester Tests.
6. For the calculation of the respective weightage in various category the following formula will be followed:

#### Academic Achievements Category

In this category the 60% weightage will be distributed in the following manner

1	University positions: (Maximum Weightage 10%) <ul style="list-style-type: none"><li>● University topper 10%</li><li>● 2<sup>nd</sup> to 5<sup>th</sup> position 8%</li><li>● 6<sup>th</sup> to 10<sup>th</sup> position 7%</li></ul>
2	The result of all applicants will be evaluated comparatively (Maximum Weightage 45%)
3	Publication: (Maximum Weightage 5%) <ul style="list-style-type: none"><li>● UGC approved research journal 5%</li><li>● Other publications<ul style="list-style-type: none"><li>○ International Level 4%</li><li>○ National Level 3%</li><li>○ State Level 2%</li></ul></li></ul>

#### Co-curricular Activities Category

This category carries the weightage of 40%. It is divided into three categories. Maximum 20% marks can be obtained in each category. The marks have to be obtained in minimum two categories.

1. NSS/NCC/Youth Club
2. Cultural Events
3. Sports

#### 1. NSS/NCC/Youth Club: (Maximum Weightage 20%)

RDC/International Camp	20
C Certificate/Three 7-days camp of Youth Services	15
B Certificate/Two 7-days camp of Youth Services	10
A Certificate /One 7-days camp of Youth Services	5



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## 2. Cultural Events: (Maximum Weightage 20%)

Under this category, in one event only the highest award attained will be considered.

Position	Inter-College Level	Zonal Level	Inter-Zonal Level	Interversity/National Level
I	2	4	7	9
II	1	3	6	8
III	-----	2	5	7

## 3. Sports: (Maximum Weightage 20%)

The weightage will be decided by the Department of Physical Education based on the performance of the sportsperson in his/her game/games

(40 seats are allotted for Sports Wing by the State Sports department)

### Satish Chander Dhawan Award (Academic):

Academic Award will be given to the final year students, who attain first position in the university and must have attained first three university positions in earlier classes as well.

### Sahir Order of Merit (Cultural):

Students, who have already received Roll of Honour, but again score points more than the qualifying points for Roll of Honour shall be awarded the Sahir Order of Merit.

### Jagdev Singh Olympian Award (Sports):

This award shall be given to the students who have already received roll of honour (sports) and in this session they have secured sufficient points or more to qualify for Roll of Honour again.

## (B) SPECIALPRIZES/MEDALS:

(a) **Abhay Oswal Gold Medal:** This medal will be awarded to a student of B.Com. (Hons.) Who stands first in the college in the university examination.

(b) **Prof. R.L. Aggarwal Gold Medal:** This is awarded to the student who stands first in Physics subject in B.Sc. Final university examination.

(c) **Dr. Dharam Singh Gill Memorial Gold Award and Cash Prize:** This award is given to the student who stands first in M.A (Eng) 1 year

(d) **Principal S.K. Vashist Gold Medal:** This award is presented to the student who stands first in the University in M.A (Hindi) 1<sup>st</sup> and 2<sup>nd</sup> year

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- (e) **Principal Surjit Singh Bhatia Gold Medal and Cash Award:** This award is presented to the Student who stands first in M.A. 1<sup>st</sup> and M.A. 2<sup>nd</sup> Geography in the University Examination.
- (f) **Prof. Jatinder Mohan Cash Prize:** This award is given to the student who stands first in B.Sc I and B.Sc.II in the subject of Chemistry.
- (g) **Prof Satish Kant Memorial Award:** This award is given to the student who secures 2<sup>nd</sup> position in the class of MA (Hindi) 1<sup>st</sup> and 2<sup>nd</sup> year in University Examination.
- (h) **Prof Vishrut Sharma Memorial Award:** This award is presented to the student who stands first in the college in MA (Economics) 1<sup>st</sup> and 2<sup>nd</sup> year in University Examination.
- (i) **P.C. Wadhwa Cash Prize:** This award is given to the student who stands first in the M.Sc. (Math) final year in the college in University Examination.

**Note:** To claim the above mentioned “awards/prizes/medals” for various courses, the students should submit all the required documents and certificates with the application for verification by the designated committee.

## (C) HOUSE EXAMINATION PRIZES

On the basis of house exams (MST), the following prizes are given at the Annual Prize distribution function.

For a class with the strength of 25 or less students only the **first** prize will be awarded. For the strength of 26-50 students in a subject, **first and second** position will be awarded. If there are more than 50 students in a subject, the students on **first three** positions will be given prizes. To be eligible for above mentioned prizes, student should have appeared in all the subjects. Students who secure first three positions in aggregate or any subject are awarded prizes if they have at least 50% marks in the remaining subjects.

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## SCHOLARSHIPS

**Students can apply for the following scholarships and incentives. They must apply on the prescribed form on time. Scholarships can be withdrawn at any time as per instructions of the Government.**

1. University Scholarships: These are presented by the university on the basis of merit.
2. Scholarships by the Punjab Education Board: These are presented by the Punjab Govt. on the basis of merit.
3. National Scholarships: These are presented by the Central Govt. on the basis of merit.
4. Scholarships for Scheduled Castes/ Tribes and Backward Classes: These are presented by the Indian Government.
5. Scholarships for Scheduled Castes and Backward Classes: given by the State Government.
6. National loan Scholarships: This loan scholarship can be given to students who score 50% or more on the basis of merit, and whose parent's annual income is less than Rs.2,50,000/-. This scholarship amount is free from interest and can be paid back after three years from the date of completion of the course in installments.
7. Book grant for the children of political sufferers: incentives and schemes for students belonging to Scheduled castes, Backward castes, Vimukt castes and low-income groups for their education.
8. Post Matric Scholarship Scheme: Under this scheme of the Indian Govt. permanent residents of Punjab belonging to Scheduled Castes are permitted scholarships in any part of India for purposes of Post Matric/secondary education. Their family income from all sources must not exceed Rs.2,50,000/- (further information concerning this scheme can be obtained from the scholarship branch of the college).
9. State Scheduled Caste Scheme: The students who belong to scheduled castes and are permanent residents of Punjab and studying in the colleges/institutions of Punjab, can avail of this welfare fund. Under this scheme, only those SC students are given scholarship whose family income is less than Rs.2,50,000/-
10. Low income-class Scholarship: This scholarship is given to students who do not belong to Scheduled Caste and Backward section, but their parents' annual income is less than Rs. 2,50,000/-



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11. Concessions for Children of Officers/workers killed in army action: Children of army, paramilitary officers/employees who were killed or handicapped during Indo-Pak, Indo- China wars or Sri Lanka army action, shall be provided the following concessions:
  - (a) Full fee concession
  - (b) Exemption from hostel expenses
  - (c) Book and stationery expenses
  - (d) Needy students shall be provided help in every way possible.

## **NOTE:**

1. *The students who wish to apply for scholarships or concessions under the above categories must send their application to the college office within a week of college admissions and their applications must be accompanied by slips with bank account number with bank code number.*
2. *Income limit may change as per the decision of State or Central Government.*

## **FEE CONCESSION:**

Fee can be reduced for needy students under the following:

1. Full Fee Concession to student (seeking admission in undergraduate courses), who has lost his /her parents/earning head of the family due to COVID-19.
2. Poor and needy students are provided help from Student Welfare Fund and Red Cross Fund as well. This aid is provided for a student's fees, books, clothes or medicines at the recommendation of the appointed committee.
3. Completely Blind Students belonging to below poverty line, who join a regular degree/postgraduate degree course in college would be allowed exemption from payment of Fee. Free Hostel Accommodation may also be provided if required by the student.
4. As per the university instructions, for the academic session 2021-22, those wards of martyrs/permanent disabled (up-to 80% leading to incapacitation) of **Kargil War** who have a valid certificate from the Ministry of Defense to this effect and the same has been entered in the Pension Book of the family, can avail
  - a) 1% seats with minimum of one seat in the departments and affiliated colleges;(except in partially Financed /self -finance courses)
  - b) Exemption in fee.
  - c) Exemption in hostel fee.

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## Courses Available

### Allocation of Seats/ Sections for various Classes/Courses

Sr. No.	Class / Subject	Type	Sections	Seats
1.	<b>BA – I (Morning College)</b>	Boys Only	6	550
	B.A 1st English (Elective)		1	80
	Hindi (Elective)		1	80
	Punjabi (Elective)		2	160
	B.A 1st Public Administration		1	80
	B.A 1st Sociology		1	70
	B.A 1st Psychology		1	40
	B.A 1st Sanskrit		1	30
	B.A 1st Geography		1	60
	B.A 1st History		4	320
	B.A 1st Political Science		3	240
	B.A 1st Physical Education		3	240
	B.A 1st Economics		2	140
	B.A. 1 <sup>st</sup> Music (Instrumental)		1	60
	B.A. 1 <sup>st</sup> Mathematics		1	40
	B.A. 1 <sup>st</sup> Computer Science		1	10
2.	<b>BA – I (Evening College)</b>	Boys Only	4	320
	B.A 1st English(C)		4	320
	B.A 1st History & Culture		1	80
	B.A 1st Env. Education		4	320
	B.A 1st Punjabi(C)		4	320
	B.A 1st Hindi / English / Punjabi		4	80/80/160 Total:320
	B.A 1st History		3	240

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	B.A 1st Economics		1	80
	B.A 1st Math		1	80
	B.A 1st Political Science		3	240
<b>Note: There are Total 40 Seats of Computer Science in B.A./B.Sc.(Non-Med.)</b>				
3.	BSc Non- Med 1 <sup>st</sup>	Co-Ed.	3	240
4.	BScMedical 1st	Co-Ed.	2	160
5.	B. Com 1 <sup>st</sup>	Boys Only	2	140
6.	M.Com 1 <sup>st</sup>	Co-Ed.	1	40
7.	M.Com Business Innovations 1 <sup>st</sup>	Co-Ed.	1	40
8.	MA Punjabi 1 <sup>st</sup>	Co-Ed.	1	60
9	MA Hindi 1 <sup>st</sup>	Co-Ed.	1	60
10.	MA English 1 <sup>st</sup>	Co-Ed.	2	120
11.	MA Geography 1 <sup>st</sup>	Co-Ed.	1	40
12	MSc Math 1 <sup>st</sup>	Co-Ed.	1	60
13	MA Economics 1 <sup>st</sup>	Co-Ed.	2	120
<b>SELF FINANCE COURSES:</b>				
14.	BBA1 <sup>st</sup> (Under Selffinance)	Boys Only	1	40
15	BCA 1 <sup>st</sup> (Under Self finance)	Boys Only	1	40
16.	M.Sc IT 1 <sup>st</sup> (Under Self finance)	Co-Ed.	1	30
17.	M.Sc. (Physics) (Under Self finance)	Co-Ed.	1	40
18.	M.Sc. (Chemistry) (Under Self finance)	Co-Ed.	1	40
<b>Note: Admission to the above-mentioned courses will be done as per Panjab University calendar Volume 2, 1995/ Chapter 9. Admission is subject to approval of Panjab University, Chandigarh</b>				



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## ELIGIBILITY CRITERIA FOR ADMISSION TO VARIOUS COURSES

Candidates, who are interested in taking admission in this college MUST READ eligibility conditions for different courses on the websites given below:

[www.admissions.pu.chd.ac.in](http://www.admissions.pu.chd.ac.in)

[www.scdgovtcollege.ac.in](http://www.scdgovtcollege.ac.in)

## SUBJECT COMBINATIONS ALLOWED

### B.A. First Year

#### SUBJECT COMBINATIONS ALLOWED (B.A. Sem I Compulsory Subjects)

1. Compulsory Punjabi/ History and Culture of Punjab (as per norms). History and Culture of Punjab is offered only under the following conditions:

- If the student has been residing outside the state of Punjab for the last 10 years.*
- In case the student is not a resident of Punjab and has passed the Class X Exam other than Punjab Board.*
- Wards of Security Forces and Central Govt. employees.*
- Foreign Students.*

**NOTE:** After the admission process, only those students will be allowed to opt if found eligible for HCP subject by the concerned teacher.

2. Compulsory English.

3. Environment, Road Safety Education and Violence against Women & Children and Drug Abuse.

#### Optional Subjects

In addition to the compulsory subjects, the students have to take up any three optional subjects. While making the choice of subjects, only one subject is to be selected out of each subject combination group provided below. The subject combination groups are:

**Group 1.** English, Hindi, Punjabi

**Group 2.** Economics

**Group 3.** History, Mathematics.

**Group 4.** Public Administration

**Group 5.** Political Science, Music

**Group 6.** Sanskrit, Physical Education, Psychology, Geography.

**Group 7.** Computer Science, Sociology.

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- I. *Mathematics can be taken up only if the student has studied the subject of Mathematics in the previous class.*
- II. *Computer Science can be opted if the student has passed +2 examination with Science/Commerce/Economics/Mathematics and Computer related subjects like Computer Science/Information Technology etc.as one of the elective subjects or optional subjects.*

## **Change of Subject:**

The students of B.A Part 1<sup>st</sup> must select their subjects judiciously at the time of filling the application form. Usually, students are not allowed to change the subjects once selected. Change of subject is allowed only within a month of the last date for admission, and this change is subject to certain conditions (clash in time-table/ on the basis of the student's aptitude). Students of second and third year cannot change their subject(s) under any circumstances.

## **B.A./B. Com (Hons)**

Students can opt for the Honours programme in the Second and Third Year of their B.A./ B. Com Course. To take up Honours, the student must have scored at least 50% marks in the concerned subject. Honours is offered in the following subjects:

### **English, Economics, History, Geography and Commerce**

**B.Sc. (1<sup>st</sup> Sem.)**

#### **Compulsory Subjects**

1. Compulsory Punjabi/ History and Culture of Punjab (as per norms). History and Culture of Punjab is offered only under the following conditions:

- A) *If the student has been residing outside the state of Punjab for the last 10 years.*
- B) *In case the student is not a resident of Punjab and has passed the Class X Exam from a board other than Punjab Board.*
- C) *Wards of Security Forces and Central Govt. Employees*
- D) *Foreign Students*

2. Environment, Road Safety Education and Violence against Women & Children and Drug Abuse

#### **Optional Subjects**

##### **A) Medical**

1. Chemistry, Botany, Zoology.
2. Chemistry, Botany, Industrial Microbiology (IMB)

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## **B) Non-Medical**

Chemistry/Computer science, Physics and Mathematics

**Selection of Subjects:** For admission to various classes/courses, the students must opt for only those subject combinations as are offered by the college.

**Any change made by Panjab University, Chandigarh in the rules relating to subjects will be applicable accordingly.**

The syllabus of all courses can be seen at the Panjab University Website:

**[www.puchd.ac.in](http://www.puchd.ac.in)**



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## Evening College

SCD Government Evening College Ludhiana offers B.A. course to the students who work in the morning but want to continue their studies along with their job. The admission process is same as is for the morning college students. The students are required to visit college website and submit their hard copies of online admission forms along with all necessary documents at the time of counselling. **The employment certificate is compulsory to take admission in evening college.** The proforma is available in **Downloads** section on the college website.

### Subjects for Evening College for B.A. Course:

#### Compulsory Subjects:

- Compulsory Punjabi or History and Culture of Punjab (Under Ordinances)
- Compulsory English
- Environment, Road Safety Education and Violence against Women & Children and Drug Abuse.

#### Optional Subjects:

1. Elective English or Elective Hindi or Elective Punjabi
2. Political Science or Mathematics
3. History or Economics

**Note: History subject is not allowed with Mathematics.**

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## General Rules/Guidelines for Admission

1. Academic Courses: The following courses are offered in the college (Affiliated to Panjab University, Chandigarh)

### Graduate Level:

- a) B.A. (Morning & Evening)
- b) B. Com
- c) B.Sc. (Medical & Non-Medical)
- d) B.B.A. (Under Self Finance)
- e) B.C.A. (Under Self Finance)

### Post Graduate Level:

- a) M.A. (Punjabi)
- b) M.A. (Hindi)
- c) M.A. (English)
- d) M.A. (Geography)
- e) M.A. (Economics)
- f) M.Sc. (Mathematics)
- g) M.Sc. (IT) (Under Self Finance)
- h) M.Sc. (Physics) (Under Self Finance)
- i) M. Com. General
- j) M. Com. (Business Innovations) under UGC scheme
- k) M.Sc. (Chemistry) under self-finance

Apart from these, Honours Course and Computer Science as a subject are also available for B.A./B.Sc. students.

2. Every student seeking admission must have a valid e-mail account and mobile number. This e-mail ID and mobile number must be mentioned in the admission form and should be kept activated.
3. Admission to M.Sc. (Physics), M.Sc. (Chemistry) & M.Com. (B.I.) will be according to merit based on CETPG admission test and merit in lower examination but vacant seats of these classes can be filled on merit from those applicants who did not appear in CET, only after the list of CET is exhausted.
4. Admission to B.Com 1<sup>st</sup> Semester will be allowed according to the rules and directions of Panjab University Chandigarh.
5. Admission to B.A./ B.Sc./ B.Com. / M.A./ M.Com./ M.Sc. 1<sup>st</sup> Semester will be based on merit only. Students seeking admission in B.A./ B.Sc./ B.Com. /M.A./M.Sc./M.Com. 3<sup>rd</sup> semester, the preference for admission will be given to the old students.

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1. All the students of B.A. and B.Sc., who have applied for options in subjects, will get the subjects as per the availability.
2. The students, rendered not eligible by university/board owing to adopting unfair means or any other reason, will not be entertained.
3. The admission is done as per the rules and directions laid down by the Panjab University/ Govt. of Punjab. The final right of approval of admission rests with the university. In case the candidature of a student is cancelled by the university, the college will not be liable for the same.
4. If the result of the class is not declared by Panjab University/board, student can submit/update their forms within three days of declaration of result. In such a condition the interview will be on the next day or as stated.
5. In case a candidate is selected for admission he/she will have to deposit the fee/ funds before the last date. The approximate fee's structure is displayed on website. If a candidate does not deposit the fee, their candidature for the course will be cancelled and the seat will be given to next candidate in the meritlist.
6. Hostel admission form will be issued only after presenting the receipt of the college admission fee deposited.
7. The principal is authorized to change any rule as per Punjab Government / Panjab University directions.
8. If any information in the form is found incorrect the admission will be cancelled immediately. In such a case deposited fees will not be returned.
9. All admissions done will be provisional and subject to the verification of documents by the college. If any document or information is found to be false/incorrect/concealed at any stage, the admission may stand cancelled. There will be no refund of fees in this case.
10. Please procure the receipts after depositing any type of fees/fund/fine in the bank and submit the copy of fee receipt to the college fee clerk.

## ***Important Notice:***

***Any information regarding the admissions and other important information will be displayed on the Panjab University website.***

**Note: 1:** Admissions for UG & PG 1<sup>st</sup>Sem will be based strictly on the norms/guidelines issued by Panjab University on their Admission Portal.

**Note 2:** For regular updates visit college and university websites.



# PROSPECTUS 2021-22

## DETAIL OF THE RESERVED SEATS

As per the directions of the Government of Punjab, the details of the reserved seats are as follows:

### Reserved Seats (In Percentage of Total Seats)

1. Scheduled Tribes/ Scheduled Castes	25%
2. Backward	10%
3. Wards of Police Personnel/Ex-servicemen/ Employees of Armed Forces, BSF and CRPF. This category also includes those officers who died in service.	2%
4. Sportspersons	2%
5. Wards of teachers employed in affiliated institutions	2%
6. Wards of victims of terrorist attacks/ people with 50% disability owing to action of Security Forces/ Riot victims/Sikh migrants/ (The category having lost the head of their families in riots will be given preference)	2%
7. Physically disabled candidates (It is mandatory to attach a disability certificate issued by the Civil Surgeon).The division of seats is thus: Blind candidates/ Candidates with poor eyesight: 1% Deaf and Dumb candidates: 1%, Candidates having lost their limb(s):1%	3%
8. Sons/Daughters and Grandsons/Granddaughters of freedom fighters	2%
9. Candidates from families affected/displaced by tsunami	1%

### Additional Seats per Course (Not more than 4 seats for any Course/Class)

10. Seats for Single Girl Child or 1 Out of 2 Girl Children (Maximum)	2 per Unit
11. Seat for Cancer, AIDS and Thalassemia Patients	1 each
12. Seats for Rural Area Students	2
13. Seat for Border Area Student	1
14. Candidates who excelled and out performed in youth festivals (Vide University Letter No. PU/DYW/1010-1200 Dated 27-05-2016)	1
15. Wards of martyrs/permanent disabled (upto 80% leading to incapacitation) of Kargil War who have a valid certificate from the Ministry of Defence to this effect and the same be entered in the Pension Book of the family:	

*(1% seats with minimum of one seat in the departments and affiliated colleges; (except in partially financed/self- finance courses)*

### **Important:**

**The Reservation Policy of the Government of Punjab undergoes changes from time to time. These changes are implemented per se.**

# PROSPECTUS 2021-22

## Instructions for Candidates Seeking Reservation

1. To avail reservation and other benefits, it is mandatory for the applicants to attach the required certificate(s) along with the application form.
2. Students of SC Category whose parents have an annual income below rupees 2,50,000 lakhs, are entitled to benefit within the norms of the scheme(s) applicable to them as per the Memo No. 17/20925-28 dated 10.12.2012 issued by the Directorate of Scheduled and Backward Classes, and Endorsement No. 2/6-2007sch -1(6)/8 dated 2.1.2013 of DPI Colleges, Punjab.
3. Only those candidates of the Backward Classes, whose parents' annual income is below the limit (less than 8 lakh per annum) specified by the Government, will be considered eligible for reservation benefits. Hence it is mandatory to attach an Income Certificate along with the class/category certificate. This certificate must be issued by a Magistrate/Officiating Magistrate/First Class Magistrate/Tehsildar. The Income Certificate can be self-attested by the parents of the candidate. These certificates must be attached with the application form.
4. For the wards of Ex-servicemen/ Police personnel/ officials of BSF, CRPF and other Armed Forces, it is mandatory to attach a Discharge Certificate or a Certificate issued by the Commanding Officer.
5. Admission under sports quota will be done on the basis of the achievements of the students. Only those players will be admitted who are eligible as per university norms for playing for the college. During the admission of the players, sports admission committee will admit only the players of those games that are as per university calendar.
6. For wards of teachers working in Government/ Non-Government affiliated institutions, it will be mandatory to attach a certificate issued and attested by the Head of the concerned institution. The certificate issued by the Head of a Primary/ Middle/ High School must be countersigned by the DEO. In case of the applicant's mother being a teacher, the certificate must bear the name of the husband.
7. Wards of victims of terrorist attacks/ persons who have suffered 50% disability during action of Security Forces/ Sikh Migrants must attach along with the application form a photocopy of the requisite certificate/ID Card issued by the Deputy Commissioner.
8. Children and Grandchildren (either from son or daughter) of all the Freedom Fighters, who are getting pension can apply in the reserved category, they are supposed to present the certificate from district Deputy Commissioner, self-attested copy is required to be attached with admission form. Relationship proof is also required.
9. A self-attested Affidavit is required from the parents of single girl child or a girl child out of only two girl children, for whom the category is applied for.
10. A self-attested photocopy of certificate made from CMO is required to attach the admission form from the applicant suffering from AIDS/CANCER/THALASSEMIA.
11. For rural area students, only those will be considered which have passed 10th & 10+2



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Examination from rural schools which do not fall in the area of Municipal Corporation/Municipal Committee/Notified Area. The candidate should have been studied in such school for at least five years before passing the last examination. A candidate claiming such benefits will have to produce a certificate from the DEO/CBSE-Officials/Principal of the concerned institute.

12. For Border Area students, those who have passed their 10th & 10+2 examination from the border area schools situated within 20 KMs from the international border A certificate from the
13. Tehsildar /Principal/Headmaster/Head of the school certifying that the school where candidate has passed 10th/10+2 examination falls within the aforesaid boarder area.

SC, BC and minority category's candidates must attach the photocopy of their bank account, pass book and the Aadhaar Card (UID) with online admission form.

14. All the SC category students are supposed to fill the Self Declaration form, which is available at the end of the prospectus and download section of the college website.

Although every effort has been made to provide reliable and accurate information, the Principal doesn't warrant or assume any legal liability or responsibility for any error at any stage of printing and compilation.

Various contents in this prospectus are subject to change by Panjab University, Chandigarh or Government of Punjab or Government of India or College Authorities from time to time.

Principal



# PROSPECTUS 2021-22

## SELF DECLARATION FORM FOR SC STUDENTS

### ਮਾਪਿਆਂ ਵਲੋਂ ਸਵੈ-ਘੋਸ਼ਣਾ ਪੱਤਰ

ਮੈਂ.....ਪੁੱਤਰ/ਪੁੱਤਰੀ/ਪੜ੍ਹਨੀ.....

ਪਿਤਾ/ਮਾਤਾ.....(ਵਿਦਿਆਰਥੀ/ ਵਿਦਿਆਰਥਣ ਦਾ ਨਾਮ)

ਕਲਾਸ..... ਰੋਲ ਨੰਬਰ..... ਵਾਸੀ.....

ਹੇਠ ਲਿਖੇ ਅਨੁਸਾਰ ਘੋਸ਼ਣਾ ਕਰਦਾ/ਕਰਦੀ ਹਾਂ ਕਿ:-

ਮੈਂ ਅਨੁਸੂਚਿਤ ਜਾਤੀ ..... ਨਾਲ ਸਬੰਧ ਰੱਖਦਾ/ਰੱਖਦੀ ਹਾਂ ਅਤੇ ਮੇਰੇ ਸਾਰੇ ਪਰਿਵਾਰ ਦੀ ਸਾਰੇ ਵਸੀਲਿਆਂ ਤੋਂ **ਸਾਲਾਨਾ ਆਮਦਨ 2.50 ਲੱਖ ਤੋਂ ਘੱਟ** ਹੈ। ਪੰਜਾਬ ਸਰਕਾਰ ਵਲੋਂ, ਯੂਨੀਵਰਸਿਟੀ ਨੂੰ ਭੇਜੀ ਜਾਣ ਵਾਲੀ ਭੀਸ/ਭੱਭ, ਨਾ ਪ੍ਰਾਪਤ ਹੋਣ ਦੀ ਸੂਚਤ ਵਿੱਚ, ਇਹ ਭੀਸਾਂ/ਭੱਭ ਪ੍ਰੀਖਿਆ ਭਾਰਮ ਭਰਨ ਵੇਲੇ ਅਦਾ ਕਰਨ ਲਈ ਮੈਂ ਵਰਨ ਥੱਕ ਹਾਂ।

ਵਿਦਿਆਰਥੀ  
ਜੀ ਫੋਟੋ ਅਤੇ  
ਹਸਤਾਖਰ  
(ਅੰਕਿ ਹਸਤਾਖਰ ਫੋਟੋ  
ਤੋਂ ਬਾਹਰ ਹੋਣ)

ਘੋਸ਼ਣਾ ਕਰਤਾ

ਮੈਂ ਘੋਸ਼ਣਾ ਕਰਦਾ/ਕਰਦੀ ਹਾਂ ਕਿ ਉਪਰੋਕਤ ਅਤੇ ਨੱਥੀ ਵਸਤਾਵੇਜ਼ਾਂ ਵਿੱਚ ਦਿੱਤੀ ਸੂਚਨਾ ਮੇਰੀ ਜਾਣਕਾਰੀ ਅਤੇ ਵਿਸ਼ਵਾਸ ਅਨੁਸਾਰ ਹੈ ਅਤੇ ਇਸ ਵਿੱਚ ਕੁਝ ਵੀ ਫੁਆਇਆ ਨਹੀਂ ਗਿਆ। ਮੈਂ ਇਸ ਚੱਲ ਤੋਂ ਜਾਣੂ ਹਾਂ ਕਿ ਜੇਕਰ ਮੇਰੇ ਦੁਆਰਾ ਦਿੱਤੀ ਗਈ ਸੂਚਨਾ ਕੁਝੀ ਸਾਕਤ ਹੁੰਦੀ ਹੈ, ਤਾਂ ਮੈਂ ਬਾਨੂੰਨ ਅਧੀਨ ਸਭਾ ਦਾ ਡਾਰੀਦਾਰ ਹੋਵਾਂਗਾ/ਹੋਵਾਂਗੀ ਅਤੇ ਅਜਿਹੀ ਸੂਚਨਾ ਦੇ ਅਧਾਰ ਤੇ ਮੇਨੂੰ ਮਿਲੇ ਲਾਭ ਸਰਸਰੀ ਤੌਰ ਤੇ (summarily) ਖਤਮ ਹੋ ਜਾਣਗੇ।

ਘੋਸ਼ਣਾ ਕਰਤਾ  
ਜੀ ਫੋਟੋ ਅਤੇ  
ਹਸਤਾਖਰ  
(ਅੰਕਿ ਹਸਤਾਖਰ ਫੋਟੋ  
ਤੋਂ ਬਾਹਰ ਹੋਣ)

←-ਮਾਤਾ/ਪਿਤਾ ਦੀ ਫੋਟੋ

ਘੋਸ਼ਣਾ ਕਰਤਾ

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## EVENING COLLEGE EMPLOYMENT CERTIFICATE FORM

It is certified that.....

Son of .....Works in the office/

factory / firm .....

His monthly income / salary is Rs.....

I have no objection to his taking admissions in the Government College (Evening Classes) Ludhiana.

I take responsibility for relieving him from duty every day in time for his classes.

Signature Officer/Owner

(With Stamp)

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## SINGLE GIRL CHILD

I..... (Name) Father / Mother of  
Mr/Miss.....resident of.....  
.....

(full address to be given) do hereby, solemnly declare and affirm as under:

1. That I am a citizen of India.
2. That Miss ..... bornon. Is the only (Single) Girl Child of the deponent.
3. That the deponent has no living Male / Female child other than the above one.

**Place:**

**Deponent**

**Dated:**

### **Verification**

Verified that the contents of the above affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed therein.

**Place:**

**Deponent**

**Dated:**